**AGENDA – BRANSTON PARISH COUNCIL MEETING**

 **TUESDAY 20th March 2018 6.30 PM**

 **CLAYS LANE SPORTS PAVILION, CLAYS LANE**

 ***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS***

 ***2014 HAS BEEN ADOPTED***

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|  ***PUBLIC PARTICIPATION – 6.30 – 6.45 P.M.***  ***PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED*** ***Items raised via email in advance of the meeting:***  ***-Dog foul issues Regents Park*** ***-New bus route Regents Park to be funded by St Modwens Developers*** |

1. Apologies for absence
2. Declarations of interest and dispensation requests
3. Minutes of the last meetings, 27th February for approval
4. Matters arising from minutes of the last meeting (updates only)
5. Chairmans report
* Update following meeting with developers February 2018 and agree any possible actions
1. Finance - Expenditure for approval – Appendix 1
* Utilities comparisons Electricity – EDF – no standing charge
* Utilities comparisons Gas – CNG (Contract natural gas)

 SPCA annual membership

 Bus shelter cleaning

1. To review plans for main room extension and car park
2. To receive an update on Branston in bloom
3. To consider Cllr Smith exploring the feasibility of the clock at the entrance of B&Q depot to be repaired
4. To consider whether to outsource monthly play inspections or train a councillor in house. Costs attached for training. Refresher training would be needed every 3 years. Appendix 2

1. To revisit lock design on the front door to the pavilion
2. To consider appointment of contractor to review hot water system at the Pavilion cost.
3. To consider any actions to deal with dog fouling in Branston. Response attached from ESBC enforcement. – Appendix 3
4. To consider purchasing of Community speed watch signage for 5 main areas where speed watching is taking place. Approx cost to include installation £1K.
5. To consider applying to SSRP for a grant to purchase Community speed watch signage (as per item 14). Council to consider whether they wish to make any financial contribution towards the signage.
6. To adopt attached revised standing orders Appendix 4
7. To propose name for Branston Road/Branston Locks as per confirmation from ESBC for consideration
8. To consider whether parish council representatives should be attending the allotment inspections scheduled for April 2018; subject to decision to agree purpose/objectives of visit.
9. To consider discretionary payments for clerk under delegated powers
10. To receive report from Staffordshire county council Highways department in relation to Halt/Stop Sign Acacia Lane – Appendix 5

 21 Reports from Staffordshire County Councillors, East Staffordshire Borough Councillors, Staffordshire Police (10 minutes)

22 Planning applications and planning matters

The following planning applications have been permitted:-

P/2017/01565 – Erection of rear dormer and single storey rear extension – 3 Leamington Road, Burton

P/2017/00834 – Substitution of housing types. Land South of Forest Road

P/2017/01581 – Refurbishment of restaurant – MacDonalds.

P/2018/00015 – Display of 4 fascia signs, Harvester Restaurant

P/2018/00019 – Erection of single storey front and rear extension – 5 Newman Drive

1. Highways – To consider the 7.5 tonne weight restriction for John Taylor

 Appendix 6 a, b, c , To consider TR36/17 Branston Road – 6d

 24 To agree locations for parish council meetings for the rest of the year.

24th April 2018

22nd May 2018

26th June 2018

24th July 2018

25th September 2018

23rd October 2018

27th November 2018

December date to be confirmed

25 Correspondence received for information, requiring response from parish council, items for next agenda, Clerks report for information only and possible agenda items for the meeting scheduled for April 2018 - Appendix 7

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 26Date, time and place of next meeting

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 Kay Lear - Clerk/Proper officer

 On behalf of Branston Parish Council

UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 INVIEW

OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT

IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE

TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

 27 Staffing matter

 28 Land registry update