**AGENDA – BRANSTON PARISH COUNCIL MEETING**

 **TUESDAY 27th FEBRUARY 2018 6.00 PM**

 **CLAYS LANE SPORTS PAVILION, CLAYS LANE**

 ***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS***

 ***2014 HAS BEEN ADOPTED***

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|  ***PUBLIC PARTICIPATION – 6.00 – 6.15 P.M.***  ***PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED*** |

1. Apologies for absence
2. Declarations of interest and dispensation requests
3. Minutes of the last meetings, 15th January and 23RD January for approval
4. Chairmans report
5. Matters arising from minutes of the last meeting (updates only)
6. Finance - Expenditure for approval – Appendix 1
* Independent annual inspections booked
* To consider any changes to current Pavilion Hire Charges

(Request for free hire and also reduction for current user) – Appendix 2

1. Report in relation to Water Plus Invoice - £7168.10 – Appendix 3
2. To discuss SPCA invoice – Appendix 4
3. To approve asset list – Appendix 5
4. To consider accepting waste management contract 2018/19 – Appendix 6
5. To consider replacing lock on the front door to the pavilion to enable users to lock the front door from the inside for Health and Safety reasons (request by Weight watchers) – cost £74
6. To consider any further actions following Pavilion break in – Appendix 7
7. To consider introduction of parish council mobile phone contract – approximate cost £15 per month

 14 Reports from Staffordshire County Councillors, East Staffordshire Borough Councillors, Staffordshire Police (10 minutes)

 15 Planning applications and planning matters

 - Consider resiting of Electronic Communications Base – Land on Branston

 Lock, Battlestead, off Branston Road – Appendix 8

-P/2017/01249 – 4 Riverside Drive, Erection of 2 storey side extension

 and part first floor part single storey rear extension

-P/2017/01352 – 21 Thornescroft Gardens, Branston, Change of use from

 park to garden

Permitted planning applications:-

P/2017/01577 – Erection of first floor front extension and rear dormer extension – 5 Henhurst Ridge

P/2017/01478 – Erection of part two storey front and rear extension – 35 Tatenhill Lane, Branston

TR36/17 Branston Road consultations with the public will commence shortly

1. To consider cleaning of war memorial – budget 2018/19 approved

 £1.2K – Appendix 9

1. Risk Management Review – council to consider clerk compiling a

 continguency plan for consideration

18 Appointment of personnel committee – 3 independent councillors

 - Appendix 10

19 To consider rescheduling March public meeting to 20th March 2018 and consider meetings to commence at 6.00 p.m.

20 To consider date, time and venue for Annual Parish Meeting along with format – 24th April suggested .

21 To consider handyman pruning of trees (Harcourt) and removal of tree entrance of play area Aviation Lane (Farnham Row)

22 To consider formal thanks to be submitted to St Modwens Developers for the donation of the cherry trees, Peace Wood, Branston Leas Conservation Area

23 To consider requesting additional support from ESBC enforcement to tackle dog foul issues within the parish

24 To consider the following proposed locations for planters for Branston in bloom. Proposals –

Planter by Tony Ford memorial,

Junction entrance to Main Street,

Entrance to Cemetry,

Entrance to Toadhole,

Planter under notice board Lansdowne Road

25 To consider date and time for meeting Environmental agency at Toad Hole early March to investigate other possible access routes in preparation for works 2019

26 Correspondence received for information, requiring response from parish council, items for next agenda, Clerks report for information only and possible agenda items for the meeting scheduled for March 2018 – Appendix 11

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27Date, time and place of next meeting

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 Kay Lear - Clerk/Proper officer

 On behalf of Branston Parish Council

**MEETING TO CLOSE AT 7.30 PM SO THAT THE FOLLOWING MATTERS CAN BE DISCUSSED**

**UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 INVIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

28 Staffing matter – Appendix 12

29 Staffing matter – Cllr Hussain/Cllr Pike

30 Handyman – weekly fire alarm checks/additional hours for summer

 activities ie bollard staining, painting of ad hoc street furniture