**MINUTES : BRANSTON PARISH COUNCIL**

**DATE: TUESDAY 18th JUNE 2019, 6.30 p.m.**

**VENUE: CLAYS LANE SPORTS PAVILION**

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| ***PUBLIC QUESTION TIME – 6.30 – 6.45 P.M.***  ***PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED***  ***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED*** |

**Present: Cllr M Ackroyd, Chairman**

**Cllr F Smith, Vice Chairman**

**Cllr P Palmer**

**Cllr J Pike**

**Cllr N Gaunt**

**Cllr N Hussain**

**Cllr N Slater**

**Mrs K Lear (clerk)**

Cllr Slater informed the council that Mr M Kowalik a parish councillor in 2006 had unfortunately passed away.

**782/18-6-19 APOLOGIES FOR ABSENCE**

**Resolved**: that apologies would be received and accepted for Cllrs P Ackroyd and M Hussain

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| **For** - unanimous | **Against** | **Astain** |

**783/18-6-19 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

None submitted

**PUBLIC QUESTION TIME** – 7 members of the public were present

* Drains – Main Street/Pickle Pot
* Highways – could a mini roundabout investigated by Acacia Lane/Main Street junction
* Parking – photographs to be forwarded to the clerk who will send to Staffordshire Police

**784/18-6-19 MINUTES OF THE LAST MEETING FOR APPROVAL**

**Resolved**: that the minutes were a true and accurate record and that the Chairman signed them accordingly.

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| For - unanimous | Against | Abbstain |

**785/18-6-19 MATTERS ARISING FROM MINUTES OF THE LAST MEETING**

Nothing to report

**786/18-6-19 CHAIRMANS REPORT**

VE Day celebrations by the parish council will be hosted next year. Small group of councillors to gather some proposals to put to full council.

Field in Trust event 6th July. Council unable to make decision until more information is obtained

Peace Concert will be hosted on the 28th June, 2019

Cllr N Gaunt will be attending the Sod cutting on the 28th June. Clerk to confirm details direct

**787/18-6-19 FINANCE**

**PAYMENTS APPROVED**

Inspections/repairs 657.60

Inspections/repairs 336.00

12 V PIR 11.00

Surplus water 4.46

Litter picking/emptying 564.02

Grass cutting 462.00

Stationery 38.74

Expenses 22.95

Expenses/picture frame 189.70

Utilities 190.94

Payroll 1788.17

Maintenance 150.00

Play inspections 210.00

**Resolved**: that the above payments be processed

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| For - unanimous | Against | Abstain |

**FINANCIAL REGULATIONS**

**Resolved:** that the current method of payment will be used and no change to the financial regulations

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| For - unanimous | Against | Abstain |

**ANNUAL LEGIONELLA ANNUAL CONTRACT**

**Resolved:** that the legionella annual contract be renewed

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| For - unanimous | Against | Abstain |

**WASTE MANAGEMENT CONTRACT FOR RENEWAL**

**Resolved:** that the waste management contract be renewed for the next 12 months

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| For - unanimous | Against | Abstain |

**PAVILION ELECTRICITY SUPPLIER RENEWAL**

**Resolved**: that the contract is renewed with the suggested supplier

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| For - unanimous | Against | Abstain |

**EAR MARKED RESERVES**

**Resolved:** that reserves needed to be reviewed following underspend on car park costs, as well as other project reserves of £18K and room extension £10K

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| **For -** unanimous | **Against** | **Abstain** |

**RISK MANAGEMENT REVIEW**

**Resolved:** that the amendments be approved

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| **For** - unanimous | **Against** | **Abstain** |

**788/18-6-19ANTI LOITERING SYSTEM / INSTALLATION OF METAL CAGE –**

**PAVILION**

**Resolved:** that the anti loitering system be purchased and fitted. Timer to be set 10 pm to 4 am. Clerk to establish if signage is required.

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| **For -** unanimous | **Against** | **Abstain** |

**789/18-6-19 ENHANCEMENT OF CCTV SYSTEM - PAVILION**

**Resolved**; that the item be deferred for the time being

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| **For -** unanimous | **Against** | **Abstain** |

**790/18-6-19 INSTALLATION OF METAL CAGE AROUND ELECTRIC METER**

**Resolved**: that the item be deferred for the time being

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| **For -** unanimous | **Against** | **Abstain** |

**791/18-6-19 ANNUAL PLAY INSPECTION REPORTS**

**Resolved:** that the item be deferred until councillors had carried out site visits.

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| **For** - unanimous | **Against** | **Abstain** |

**792/18-6-19 WAR MEMORIAL HEDGE WORKS**

**Resolved:** that the hedge is strimmed to possibly 6ft in height. The inner hedge to be strimmed also, subject to advice. Clerk to consult local residents prior to works being carried out in the event of any minor modifications being required.

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| **For -** unanimous | **Abstain** | **Against** |

**793/18-6-19 PPG UPDATE**

The report was noted.

Wednesday 9th October between 12 and 2pm speaker to talk about Mental Health

**794/18-6-19 INTRODUCTION OF BIN ONTO BUS SHELTER POST, HENHURST**

**RIDGE**

**Resolved;** that a bin is purchased and installed by the bus shelter, Henhurst

Ridge

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| **For -** unanimous | **Abstain** | **Against** |

**795/18-6-19 CO OPTEES**

**Resolved**: that the parish council advertises the vacancies

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| **For** - unanimous | **Abstain** | **Against** |

**796/18-6-19 PARISH COUNCILLOR TRAINING**

**Resolved;** that clerk advises the parish council on future dates for councillor

training

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| **For -** unanimous | **Abstain** | **Against** |

**797/18-6-19 TRAFFIC CALMING , CLAYS LANE**

**Resolved**; that no other traffic calming will be investigated for Clays Lane at this

moment in time

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| **For -** unanimous | **Abstain** | **Against** |

**798/18-6-19 TONY FORD OPEN SPACE**

**Resolved:** that no maintenance works are required at this moment in time

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| **For** - unanimous | **Abstain** | **Against** |

**799/18-6-19 PLANNING APPLICATION/MATTERS**

-127 Affordable homes, Aviation Lane (amended planning application) – object – P/2018/01291

* NDP Policy update was given
* Court farm lane – application was deferred by ESBC at the May planning committee – P/2018/00939

**800/18-6-19 REPORTS FROM STAFFORDSHIRE COUNTY COUNCIL, EAST**

**­ STAFFORDSHIRE BOROUGH COUNCILLORS, STAFFORDSHIRE**

**POLICE**

**Resolved**: that the clerk writes to the local county councillor on behalf of the

council following drain concerns in the following locations ie Main Street

(grease trap – near Pickle Pot), Wellington Road, Warren Lane

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| **For** - unanimous | **Against** | **Abstain** |

Staffordshire police report was circulated. Clerk to send photographs to

Staffordshire police

**801/18-6-19 CLERKS REPORT, CORRESPONDENCE, POSSIBLE AGENDA**

**ITEMS FOR NEXT MEETING**

**Resolved:** that the face book policy be added to the existing press/media

Policy

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| For - unanimous | Against - 0 | Abstain - 0 |

**Resolved**: that the allotment lease agreement be re-issued for the next 5

Years subject to council approval on content.

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| For – unanimous | Against – 0 | Abstain - 0 |

**Resolved:** that a defibrillator be explored for Regatta allotments.

Cllr N Slater to make enquiries and update the parish council at the next

Meeting

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| For – unanimous | Against - 0 | Abstain - 0 |

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|  |  |  |  |  |  |  |  |  | **Resolved:** that the standing orders had been reviewed and no changes were required   |  |  |  | | --- | --- | --- | | For - unanimous | Against - 0 | Abstain - 0 | |  |  |  |  |

**DATE, TIME AND PLACE OF NEXT MEETING – 23rd July, 2019 at 6.30 pm**

**CLLR MIKE ACKROYD**

**CHAIRMAN – BRANSTON PARISH COUNCIL**