**MINUTES OF THE EXTRA ORDINARY MEETING BRANSTON PARISH COUNCIL, TUESDAY 22ND DECEMBER 2020 10.30 AM, VIA THE PLATFORM ZOOM**

Present: Cllr M Ackroyd (Chairman)

 Cllr F Smith (Vice Chairman)

 Cllr P Palmer

 Cllr P Ackroyd

 Cllr N Gaunt

Apologies: Cllr J Pike

**1/22-12-20 APOLOGIES**

Apologies were received and accepted for Cllr J Pike

**2/22-12-20 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

None submitted

**3/22-12-20 CANTILEVER SWING**

**Resolved**: that the basket swing is replaced. New basket swing to be ordered. Metal design posts, dark green, rubber safety grass matting to be introduced rather than wet pore. Clerk to organize the removal of the existing equipment and to place order for new equipment which will be installed sometime during the Spring.

**4/22-12-20 PLANNING APPLICATION AND MATTERS**

Base station installation – NGRE – 422356 N: 322461 – Council had no comments.

P/2020/01410 - 128 affordable homes - It was noted that the parish council would still object to this application; the chairman attended the Planning inspector meeting to object to the application. It was noted that the construction lorries were not complying with the one-way system introduced when Henhurst Ridge primary school was built.

**5/22-12-20 CONTRACTORS 2021-22**

1. Grass cutting contract

**Resolved**: that contractor 1, Perennial Landscape be appointed.

1. Litter picking/general ad hoc duties

**Resolved**: that contractor 1, Mr Gower would be appointed.

**6/22-12-20 BUDGET REVIEW 2020**

**Resolved**: budgets were on target. Councillor to perform internal audit control check as per financial regulations.

**7/22/12-20 INTERNAL AUDIT - YEAR ENDING 2020-21**

 **Resolved:** Mrs. V Evans will be appointed as Internal Auditor

**8/22-12-20 BUDGET 2021-22**

 **Resolved:** that the budget for 2021-22 was accepted.

**9/22-12-20 PRECEPT SUBMISSION 2021-22**

**Resolved:** that a precept of £57107.00 be submitted, resulting in a tax freeze.

**10/22-12-20** **COUNCILLOR UPDATES**

It was noted that the access to the Peacewood had still not been addressed. Clerk to speak to County Cllr J Jessel and St Modwens to obtain an update on the access to the Peacewood.

**11/22-12-20 POLICY REVIEW**

1. Standing orders review.

**Resolved:** that standing orders be accepted.

1. Financial regulations review.

**Resolved**: that internet banking would be set up, Clerk as the administrator.

Cllrs Slater, Gaunt and Palmer were happy to be the processing approvers for the payments by this method.

1. Risk management review

**Resolved**: that the policy is accepted.

1. Employer Pension Discretionary Policy

**Resolved**: that the policy be accepted and submitted to Staffordshire county council.

**CLLR MIKE ACKROYD**

**CHAIRMAN – BRANSTON PARISH COUNCIL**