# MINUTES : BRANSTON PARISH COUNCIL

**DATE: TUESDAY 28th JANUARY 2020, 6.30 P.M. VENUE: CLAYS LANE SPORTS PAVILION**

***PUBLIC QUESTION TIME – 6.30 – 6.45 P.M.***

***PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED***

***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014 HAS BEEN ADOPTED***

**Present:** Cllr M Ackroyd (Chairman) Cllr F Smith

Cllr P Palmer Cllr J Pike Cllr N Gaunt

Cllr P Ackroyd Mrs K Lear (clerk)

# 859/28-1-20 APOLOGIES FOR ABSENCE

Apologies were accepted and reasons for absence noted for N Hussain, M Hussain, N Slater,

County Cllr J Jessel and Staffordshire Police.

# 860/28-1-20 DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

None submitted

**PUBLIC QUESTION TIME** - 2 residents attended

# 861/28-1-20 MINUTES OF THE LAST MEETING FOR APPROVAL

**Resolved**: that the minutes were an accurate and true record and they be signed accordingly by the Chairman

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| For - unanimous | Against | Abstain |

# 862/28-1-20 MATTERS ARISING FROM MINUTES OF THE LAST MEETING (UPDATES ONLY)

VE/VA day celebration update

# 863/28-1-20 CHAIRMANS REPORT

The Chairman gave the following updates

* Open forum meeting hosted by CCG at Branston Golf Club 30th January 2020 – all welcome

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* Litter pick – 24th February 2020 – 4.30 p.m.- all welcome
* Support Staffordshire – Nichola Lynes will be attending the Annual Parish on the 17th March 2020
* Parish Councillor Surgery/Drop ins – 18th February 11.00 to 1.00 pm to commence
* Mobile library, Main Street – will now be parking on the Blacksmith Arms car park
* Co option interview – candidate withdrawn
* Speed watch meeting at Stafford
* CCTV upgrade now completed

# 864/28-1-20 FINANCE

* **Payments**

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| Cctv upgrade | 1875.00 |
| Charity donation | 50.00 |
| Payroll | 1788.20 |
| Maintenance | 150.00 |
| Bank charges | 17.40 |
| Shutter service | 144.00 |
| Bins | 564.02 |
| Maintenance | 120.00 |
| Maintenance | 96.00 |
| Expenses | 68.85 |
| Expenses | 112.52 |
| Burton conservation | 250.00 |
| Boiler works | 79.25 |
| Talu Forestry | 170.00 |
| Website renewal | 143.86 |

**Resolved:** that the above payments be processed

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| **For** - unanimous | **Against** | **Abstain** |

**Bank reconciliation for 31st December 2019** - £112896.58

# HSBC savings account

**Resolved**: that the HSBC Savings account be set up. Clerk to be the primary user to enable this to be set up. Payment signatory approvals remain the same.

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| **For -** unanimous | **Against** | **Abstain** |

# Grass cutting contract

**Resolved:** that Contractor 1 would be appointed for grass cutting season 2020-21

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| **For -** unanimous | **Against** | **Abstain** |

# 3rd quarter review

**Resolved**: that the quarter review is accepted. Cllr P Ackroyd approved the quarterly review and bank reconciliations.

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| **For -** unanimous | **Against** | **Abstain** |

# Flag pole

**Resolved:** that a flag pole is ordered, budget £1K. The council have been advised that planning permission is not required.

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| **For -** unanimous | **Against** | **Abstain** |

# 865/28-1-20 PLANNING APPLICATION/MATTERS

* Branston Neighbourhood Parking Policy Amendment

**Resolved:** that the amendments be approved so that ESBC can now make the plan.

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| **For -** unanimous | **Against** | **Abstain** |

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* TPO No 391 – 27 Burton Road, Branston was noted
* P/2019/00453 – 122 Henhurst Hill, Rear and side extensions – It was noted that an objection had been submitted during December by the parish council. The planning authority have approved the extensions.
* P/2019/01473 – 2 detached buildings for classrooms – Sinai Park House

**Resolved:** no objection

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| For - 4 | Abstain - 1 | Against - 1 |

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* P/2019/01477 – Repair and restoration of of plunge pool – Sinai Park

**Resolved:** No objection

* P/2019/01485 – Childrens Nursery – Adventure Farm

**Resolved**: No objections. It was noted that these proposals were minor changes from the initial plans which have already been approved.

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| For - 5 | Abstain - 1 | Against - 1 |

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* P/2019/00012 – 46 Henhurst Hill, Erection of 2 detached buildings to form workshop and garage
* **Resolved:** that an objection would be submitted

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| **For** - 4 | **Against** - 1 | **Abstain** - 1 |

* TRO 3rd March works near to 127 Clays Lane was noted

# 866/28-1-20 PURCHASE AND PLANTING OF FIR TREE, ACORN GREEN

**Resolved**: that the tree be purchased and planted, Acorn Green.

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| **For -** unanimous | **Against** | **Abstain** |

# 867/28-1-20 HIGHWAYS ISSUES UPDATE

* County Councillor Jessels update in relation to current Highway matters was noted. It was noted that residents must report highways works via the highways hot line please.

# 868/28-1-20 PAVILION EXTENSION WORKS

**Resolved:** that plans will be drafted for the main room extension and facility for storage for discussion at the next parish council meeting. Approximate costs will be presented also. The clerks comments were noted.

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| **For -** unanimous | **Against** | **Abstain** |

# 869/28-1-20 REPORTS FROM LOCAL PARTNERS

ESBC are meeting CCG, Staffordshire county council and Burton and Derbyshire Hospital Trust to discuss various local key issues

Staffordshire police report was noted

County Cllr Julia Jessels report was noted. It was requested that the clerk advise County Cllr Jessel that the introduction of a Halt Sign by Acacia Lane may be worth considering

# 870/28-1-20 CLERKS REPORT, CORRESPONDENCE, POSSIBLE AGENDA ITEMS FOR THE NEXT MEETING

The following dates were noted for meetings 2020

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Annual parish meeting – 17th March 2020 – 7pm at Clays Lane Sports pavilion

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Annual general meeting – 5th May 2020, 6.30 p.m. at Clays Lane Sports Pavilion

Parish council July meeting will now take place on – 30th July, 2020 at 6.30 pm at Rough Hayes Community Centre

No meeting in December

# DATE, TIME AND PLACE OF NEXT MEETING –

25TH February 2020 , 6.30 p.m. Clays Lane Sports Pavilion

# CLLR MIKE ACKROYD

**CHAIRMAN – BRANSTON PARISH COUNCIL**