**MINUTES OF THE MEETING, BRANSTON PARISH COUNCIL,**

**23RD MARCH, 2021, COMMENCING AT 6.30 P.M. VIA THE PLATFORM ZOOM**

**Present:** Cllr M Ackroyd (Chairman)

Cllr F Smith (Vice Chairman)

Cllr P Ackroyd

Cllr P Palmer

Cllr N Gaunt

Cllr J Pike

Cllr N Slater

Cllr N Hussain

Cllr M Hussain

**In attendance:** Mrs K Lear (Clerk)

**1/23-3-21 Apologies**

Apologies were received and accepted from County Cllr J Jessel

**2/23-3-21 Declarations of interest and dispensation requests**

None submitted

**3/23-3-21 Minutes of Previous Meeting:**

Cllr M Hussain abstained as he was not able to attend the full meeting.

**Resolved**: that the Minutes were an accurate and factual record of the meeting held on 23rd February 2021. Chairman to sign them accordingly.

**4/23-3-21 Public participation:** 2 members of the public were present.

Member of the public attended to raise concerns about cars parking on the pavements, Burton Road, particularly during school pick up times.

Members suggested that the council spoke to Rykneld primary school. There was also a suggestion that Parking notices be displayed near to the school like those around Rykneld primary school.

**5/23-3- 21 Chairmans report**

The chairman advised council that he had had a meeting with County Cllr Julia Jessel to establish an update on the highway matters raised by local residents.

Council agreed to write to County Cllr Jessel confirming their disappointment that the report from SCC had not been received. They asked if they could be guided as to when the report would be received please.

Council agreed that the Annual parish meeting and Annual General Meeting will take place on the 5th May, 2021, commencing 6pm and 7.30pm.

It was noted that the resolution to pursue a SID for Postern Road still stood. Clerk to continually explore grants. Council agreed to reserve a budget of £1K towards the cost of SID/solar panel, Section 50 agreement and installation of post.

**6/23-3-21 Finance:**

1. Expenditure was approved.

It was agreed that the SPCA membership would be renewed this financial year.

|  |  |  |
| --- | --- | --- |
| Recipient | Explanation | Amount |
| Payroll | Payroll | 1798.47 |
| K Gower | Maintenance | 150.00 |
| K Lear | Printing (survey), website domain, ink | 164.63 |
| Water plus | Surface water/pavilion | 4.14 |
| Utilities | Broadband/gas | 142.62 |
| Socotec | Legionella testing | 279.00 |
| SPCA | Annual membership | 640.00 |
| Branston pre-school | Storage cupboards | 1751.76 |

It was noted that other payments will be processed before year end due to contract obligations.

Bank reconciliation 28th February 2021- £125677.26

1. **Budget review**

Budgets were circulated to members prior to the meeting. There was a brief discussion on whether budget virements were required along with relooking at other costs.

1. **Legionella water**

The annual contract was approved. Council was happy to unlock the premises when access for testing was required.

1. **Ear marked funds 31st March 2021**

The following was approved.

|  |  |  |
| --- | --- | --- |
| **Item** | **31st March 2020** | **31ST March 2021** |
| Sports pavilion annex | 60000 | 60000 |
| Business contingency (includes repair of playing field) | 20000 | 19000 |
| Open spaces | 10000 | 28500 |
| Election costs | 10000 | 10000 |
| Memorial bench |  | 1000 |
| Highways (SID) |  | 1000 |
| Total | 100000 | 119500 |

**7/23-3-21 Planning applications and matters:**

P/2021/00093 – 243 Burton Road, Branston. Comments to be submitted raising concerns in relation to insufficient parking.

P/2021/00303 – 3 Leamington Road – No comments.

Members raised a concern in relation to trees overhanging onto Main Street (Leamington Road).

GP Surgery, Lawns Farm – It was noted that the planning condition was not enforceable. The parish council felt that the parish council could make enquiries with the CCG in the first instance.

**8/23-3-21 Highways:**

The Chairman gave an update on the A38 roundabout road surface following residents’ complaints.

It was noted that Callingwood Lane works had been aborted as traffic management was required.

**9/23-3-21** **Correspondence**

1. Enquiry re Children’s Home. It was agreed that the proposed location was in Anglesey Parish.

8pm – council conducted a 1-minute silence for those who died of Covid 19

1. Request for proposed street names for land off Aviation Lane.

The clerk was asked to submit the following suggestions: -

Spitfire Close

Atkins Spar

Crogie Lane

Stanley Field

Parkinson Close

Billings Way

**10/23-3-21 Working group updates and councillor reports**

Litter - Litter picking 28th May to 13th June – it was agreed that some community litter picks would be arranged subject to Covid

Pavilion - The Pavilion working group submitted proposals to council for a local team to use the facility.

-the group would not pay a deposit this season as it is a new group who currently has no financial reserves.

-the group will require the pavilion at weekends for adult games

-the group require the playing field during the week for practice games

-the group require the playing field for their under 13 players

- costs – practice games free – goal use hire £10

-the teams goal posts will be stored in the goal compound

- line marking will be carried out by the teams

-Under 13’s will play/practice at another part of the field – 3 under 13’s (they would play at the sides)

Members agreed that the hire agreement would need to include the insurance/risk assessments. The manager of the club will confirm the dates in advance so that invoices can be submitted accordingly.

Pavilion annex – the Pavilion working group to look at the specification.

Trees – it was noted that the trees on parish council land had been inspected this year.

No other matters were raised or discussed.

**11/23-3-21 Borough, county council and Staffordshire police reports**

County Cllr Julia Vessels report was noted.

Cllr P Ackroyd confirmed that she would raise the parking concerns with Paget High School at the next governors meeting.

**12/23-3-21 Clerk’s report**

The clerks report was noted.

The chairman raised the following matters:-

**Website –** councillors to submit a brief as to why they wished to be parish councillor.

**Preschool grant –** it was resolved that the grant request of £1751.76 would be supported. It was noted that this payment would be added to the payments schedule.

**Data protection training** – members were advised of planned data protection training.

**Parish council email addresses** – the chairman reminded councillors that parish council email addresses are set up but not activated yet

Cllr Mike Ackroyd

**Chairman – Branston Parish Council**