**AGENDA – BRANSTON PARISH COUNCIL MEETING**

 **TUESDAY 23RD JANUARY 2018 6.30 PM**

 **PAGET HIGH SCHOOL BUSINESS CENTRE**

 ***OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS***

 ***2014 HAS BEEN ADOPTED***

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|  ***PUBLIC PARTICIPATION – 6.30 – 6.45 P.M.***  ***PRESS AND MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED*** |

1. Apologies for absence
2. Declarations of interest submitted
3. Minutes of the last meeting, 14th December. 2017, and extra ordinary meeting, 15th January, 2018, for approval
4. Chairmans report
5. Matters arising from minutes of the last meeting (updates only),

-Attendance to the Village Hall Committee meeting – Cllr P Palmer

1. Finance - Expenditure for approval

 7 Reports from Staffordshire County Councillors, East Staffordshire Borough Councillors, Staffordshire Police (10 minutes)

 8 Planning applications and planning matters

Providence Land Ltd have contacted the parish council inviting comments from the parish council - P/2017/00669 – Land East of Main Street, Tatenhill. Council to consider any formal comments they wish to submit and any possible meeting with the developer.

 P/2017/01561 – 68 Harwood Avenue – Demolition of existing single storey rear extension to facilitate the erection of the two storey side and single storey new extension

P/2017/01249 – 4 Riverside Drive, Branston – Erection of a two storey side extension and single storey rear extension

P/2017/01583 – MacDonalds – Display of illuminated directional sign, illuminated welcome sign, totem sign

P/2017/01565 – 3 Leamington Road, Branston – Erection of a rear dormer and single storey rear extension

P/2017/01636 – Bannatynes Health Club – Installation of two rapid electric vehicle change station and associated equipment

P/2017/01581 MacDonalds – Refurbishment of restaurant to include reconfiguration of the drive through land and car park

P/2017/01481 – Morrisons – Installation of new Timpson Retail Pod

9 To consider Traffic Regulation Order consultations for Outside B &Q, Jephson Road, Oyster Close, Main Street junction Acacia Avenue, Main Street. Comments by 29th January, 2018.

10 To consider Play inspection report for Clays Lane, to include removal of

traverse wall and costings for other works – Cllr M Ackroyd

1. To consider play inspection report for Aviation Lane Play Area and

 costings for possible works– Cllr M Ackroyd

1. To consider request for the Sports Pavilion, Clays Lane to be hired for

 Branston in Bloom ad hoc meetings, launch event 23rd March, 2018,

13 To consider request for Branston in Bloom banner to be displayed on clays lane open space fencing.

14 To consider donation of wooden planter by Branston in Bloom Group to be introduced in the under 5’s play area– Cllr J Pike and P Palmer

1. To consider date and time for full council training as per meeting

 in September 2017 (agenda item 404/24-10-17) – Cllr M Ackroyd

16 To consider training request (depending on item 15) – Cllr M Ackroyd

17 To consider terms of reference for personnel committee

18 To consider purchase of internal notice boards for Clays Lane Sports Pavilion and Parish office - approximate costs £35 to £75 –

Cllr M Ackroyd

19 To consider Annual play inspections and who will complete them –

 Cllr M Ackroyd

20 To consider maintenance works within the Peace Wood ie removal of weeds and limestone resurfacing for the main area. Approximate costs £500. – Cllr P Palmer

21 To consider appointment of Finance Committee – Cllr M Ackroyd

22 Co option interviews

23 To make appointments

24 Correspondence received for information, requiring response from parish council, items for next agenda, Clerks report for information only and possible agenda items for the meeting scheduled for February 2018

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25Date, time and place of next meeting – Tuesday 27th February, 2018 – 6.30 p.m.

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 Kay Lear - Clerk/Proper officer

 On behalf of Branston Parish Council

**MEETING TO CLOSE 8.45 TO MEMBERS OF THE PUBLIC**

**INVIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

26 Clerk annual leave request

27 To consider training request by clerk

28 Land registry update

 

**Kay Lear**

**Clerk/Proper officer - On behalf of Branston Parish Council**