**MINUTES OF THE MEETING BRANSTON PARISH COUNCIL MEETING, TUESDAY, 23RD FEBRUARY, 2021, COMMENCING**

**6.30 P.M. VIA THE PLATFORM ZOOM**

**Present:** Cllr M Ackroyd (Chairman)

Cllr F Smith (Vice chairman)

Cllr P Ackroyd

Cllr N Hussain

Cllr N Slater

Cllr N Gaunt

Cllr P Palmer

Cllr J Pike

**In attendance**: Mrs K Lear

**1/23-2-21 Apologies for absence**

Apologies were received and accepted for Parish Councillor

M Hussain (left the meeting) and County Cllr J Jessel.

**2/23-2-21 Declaration of interest and dispensation requests**

None received.

**3/23-2-21 Minutes of the last meeting for approval**

**Resolved:** that minutes of the 26th January were approved as an accurate and factual record.

**Resolved**: that minutes of the 4th February were approved as an accurate and factual record.

**Public participation**

4 members of the public were present

**4/23-2-21 Chairmans report**

It was noted that the red post box and notice board on Regents park is currently not accessible.

Clerk to write to the local resident to establish when the notice board will be accessible.

The Chairman advised members that he would be attending a meeting on the 2nd March to establish how other parishes have been addressing speeding in their parish.

It was noted that flooding has been an issue within the parish during the last month.

**5/23-2-21 Finance**

1. **Expenditure**

|  |  |  |
| --- | --- | --- |
| Recipient | Explanation | Amount |
| Payroll | Payroll | 1798.47 |
| Viking direct | Stationery | 70.16 |
| K Gower | Maintenance | 150.00 |
| Pavilion | Utilities | 107.48 |
| Reimbursements | Data for loneliness, telephone | 288.91 |
| Glasdon UK Limited | Litter bin | 429.38 |
| Water plus payments | Surface water | 3.24 |
| DSK Engineering | Maintenance | 3726.00 |

**Resolved:** that the expenditure can be processed.

Cllrs P Palmer and M Ackroyd to sign the cheques.

1. Bank reconciliation 31st January 2021 - £132169
2. Budget – budget update was circulated with information pack
3. Contract renewal – street services

**Resolved**: that the annual street services contract would be accepted for the next financial year. Clerk to process.

**6/23-2-21 Planning**

**P/2018/01291** – 128 affordable houses, Aviation Lane

It was noted that verges, roads are being damaged.

It was suggested that the parish council contacts the contractor.

Clerk to contact the contractors and also SCC to address the issue ie grass verges/curb stones.

**P/2021/00093** - 243 Burton Road, 8 bedroomed HMO

Borough Cllr Ackroyd is looking into this with the planning officer. No action required by the parish council at this stage.

There was concern in relation to parking.

**7/23-2-21 Highway**

TRO - No waiting in key areas of, Main Street/Court Farm Lane has now been approved.

A38 Underpass – SCC are currently carrying out a desk top study on pedestrian routes and cars. Report to following as soon as possible.

**8/23-2-21 Correspondence**

Resident correspondence was circulated to members.

Following actions were agreed: -

1. Staffordshire police to be contacted in relation to ASB concerns around the underpass
2. Report dog foul locations to enforcement, ESBC
3. Speed watch working group to speak to Staffordshire police in relation to excessive use of Clays Lane by lorries
4. Contractors to be contacted in relation to Aviation Lane works
5. Trees on Harcourt to be investigated and actioned
6. Environmental agency to be contacted re The Brook

**9/23-2-21 Working group updates**

Community engagement

The working group met to discuss community engagement initiatives. It was noted that conducting a survey at this moment in time would be advantageous.

**Resolved**: that some paper copies would be organized. Clerk to organize the questionnaire on line to and circulate as appropriate.

Pavilion/open spaces

The parish council had received an enquiry from a local football team wishing to use the open playing field for training Wednesday, Thursday and Fridays. Matches would be played on a Sunday

It was felt that in the event of the playing field being used excessively, an agreement would need to be put in place as to what financial contribution the teams would be willing to make to repair the open space. The clerk was asked to get costs for pitch repair in the first instance.

Speedwatch

**Resolved:** Clerk to make enquiries re grants for solar panel and SID machine for other locations in the parish.

**10/23-2-21 Borough, County Council and Staffordshire Police reports**

Borough Cllr P Ackroyd confirmed that the council tax for the next 12 months has been set. The annual increase will be £5.

There are going to be some difficult decisions going forward.

**11/23-2-21 Clerks report**

Toad hole – The Environmental Agency has a 5 year maintenance contract for the recently planted area.

Shipley Close – The clerk has contacted the resident. No response has been received to date.

Council requested that the clerk submitted nominations for the Support Staffordshire volunteer awards.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

**12/23-2-21 Allotments AGM**

No update.

**13/23-2-21 Grant application**

The council felt that more information was required.

Cllr P Ackroyd was nominated to speak to the group.

**CLLR M ACKROYD**

**CHAIRMAN – BRANSTON PARISH COUNCIL**