**MINUTES OF THE MEETING OF THE ANNUAL PARISH COUNCIL MEETING, 5TH MAY, 2021, COMMENCING 7.00 P.M. VIA THE PLATFORM ZOOM**

**Present** Cllr M Ackroyd (Chairman)

 Cllr F Smith (Vice Chairman)

 Cllr N Gaunt

 Cllr P Ackroyd

 Cllr N Slater

 Cllr A Riley

 Cllr J Pike

**1/5-5-21 Election of Chairman:**

1/21Cllr M Ackroyd wished to accept the role for 2021-22

**2/5-5-21 Declaration of acceptance of office.** Clerk to co ordinate completion

as soon as possible.

**3/5-5-21 Apologies**

 Apologies were accepted for Cllr P Palmer, and M Hussain

**4/5-5-21 Election of Vice Chairman**

**2/21** Cllr F Smith wished to accept the role of Vice Chairman for

2021-22

**5/5-5-21 Declaration of acceptance of office** – Clerk to co-ordinate the Vice Chairmans acceptance of office as soon as possible.

**6/5-5-21 Declarations of interest and dispensation requests from members**

None submitted

**7/5-5-21 Minutes for approval**

3/21 Resolved: that the minutes of the meeting of the 27th April 2021 were an accurate record and that the chairman sign them accordingly.

**8/5-5-21 Working groups**

 No working groups were discussed.

**9/5-5-21 Appointment of representatives**

 The following representatives were appointed.

 Branston Village Hall Representative – Cllr P Palmer

 Regatta Allotments – Cllr N Slater

 Trent Meadows – Cllr J Pike

**10/5-5-21 Meeting calendar** – It was agreed that the usual pattern of meetings would be circulated to members.

**11/5-5-21 Policy review**

It was agreed that the policies would be reviewed as required. Clerk to review the Health and Safety Policies in particular for the Sports Pavilion.

**12/5-5-21 Contract – legionella assessments**

Clerk advised council that the current contract had not commenced yet with an external supplier. No penalties would be incurred if the council decided to not renew this year.

Cllr A Riley confirmed that he would be happy to carry out the legionella assessments. Council was very grateful for his support with these works. Clerk to organise key for Cllr Riley to access the pavilion.

 **Public participation**

A resident raised a concern in relation to integrating new residents into Branston.

There was also a discussion around the lack of progress in relation to the bridge.

**13/5-5-21 Financial Matters**

Documents were circulated to members prior to the meeting.

1. **Internal auditor report 2020-21**

**4/21 Resolved:** that the internal auditors report be accepted.

1. **Annual governance statement for 2020/21**

Council agreed that all answers to the governance questions were yes.

**5/21 Resolved:** that the annual governance statement be signed by the

Chairman and the Proper officer

1. **End of year accounting statement 2020/21**

**6/21 Resolved:** that the accounting statement was a correct record and

it be accepted by council.

**14/5-5-21 Items for information**

No matters were noted.

**CLLR MIKE ACKROYD**

**CHAIRMAN – BRANSTON PARISH COUNCIL**