

**MINUTES OF THE MEETING OF BRANSTON PARISH COUNCIL MEETING  
28<sup>TH</sup> SEPTEMBER 2021, 6.30pm CLAYS LANE SPORTS PAVILION**

**Present:** Cllr M Ackroyd (Chairman)  
Cllr P Ackroyd  
Cllr J Pike  
Cllr N Gaunt  
Cllr A Riley  
Cllr N Slater

**In attendance:** Mrs K Lear

The chairman made a statement prior to the meeting. He explained that minutes are drafted by the clerk which are ratified at the next parish council meeting. Minutes summarise the resolution of the debate and not word for word debate.

**1/28-9-21 Apologies**

Apologies were accepted by Cllrs F Smith, P Palmer and N Hussain

**2/28-9-21 Declaration of interest and dispensation requests – none submitted**

**3/28-9-21 Minutes of the last meetings**

**27<sup>th</sup> July 2021**

**27/21 Resolved:** that the minutes were an accurate and factual record. The following sentence from the draft minutes have been removed 'A member requested to no longer be a member of the working group to be removed.

**31<sup>st</sup> August 2021**

**28/21 Resolved:** that the minutes were an accurate and factual record. Cllr P Ackroyd abstained as she was not present at the meeting.

**Public participation – 4 members of the public were present**

**4/28-9-21 Chairman's report**

The Chairman advised council that SCC officers will be attending the next meeting.

It was noted that he had also met with St Modwens Properties to establish any possible update in relation to access to the Peacewood.

Council agreed that Branston Scouts could loan the solidier silhouette to be returned by the end of October.

## 5/28-9-21 Finance

### a) Expenditure

The following expenditure was approved.

Recipient	Explanation	Amount
Various	Payroll	1797.78
Total	Electricity - pavilion	84.72
Total	Gas – pavilion	84.55
BT	Broadband	28.15
Perennial landscape	Grass cutting	466.80
SCC	Section 50 application	371.00
K Lear	Reimbursements	132.35
Water plus	Water - pavilion	5.16
P J Wileman	PAT testing	46.25
P J Wileman	Fire extinguisher checks	123.00
P C Paynes	CCTV works	54.00
Parker & Sons	Newsletter	129.00

29/21 **Resolved:** it was resolved that the expenditure would be processed.

### b) External audit and Conclusion of audit 31<sup>st</sup> March 2021

It was noted that the external audit has been approved, electors notice rights have been displayed.

### c) Budget review. Members were presented with income/expenditure for the first 5 months of the financial year. No questions were raised

### d) Bank update – It was noted that for ease, just one bank will be used for current expenditure. Due to internet access etc, Lloyds bank will be the main bank. Cllrs Riley and Slater were happy to be set up for internet banking.

Bank reconciliation up to 31<sup>st</sup> august 2021 – 124940.27

## 6/28-9-21 Planning applications and matters

P/2021/00815 – 47 Burton Road, Branston – Demolition of existing dwelling and erection of a replacement dwelling – No objections

P/2021/01049 – South west of Morrisons Supermarket, Wellington Road, Erection of detached building to provide auto centre and a detached pod containing We Buy Any Car – No objections

P/2021/01066 – Land south of Lichfield Road, Application under Section 73 to amend Reserved Matters applications P/2018/00697 for the construction of 392 dwellings including details of access, layout, scale, appearance and landscaping (Phase 3 and 4) to vary condition 2 (plans) to make amendments to the house type elevations on plots 397-483 – No objections

P/2021/01070 – Branston Locks Lawns Farm, Branston Road, Application under Section 73 of the Town and Country Planning Act 1990 for a Minor Material Amendment relation to the Reserved Matters application - No objections

P/2020/00472 for the erection of 244 dwellings, including details of access, appearance, scale, landscaping and layout to amend the site layout to reduce the number of dwellings of 238 and alterations to house types – No objections

P/2021/01178 – 164 Henhurst Hill, Burton on Trent- Erection of single storey rear extension and a pitched roof over existing garage and front porch – No objections

P/2021 – 23 Burton Road, Branston, Staffordshire – Erection of single storey rear extension (Revised Scheme) – No objection

P/2021/01123 – 8 Main Street, Branston, Staffordshire, Erection of a single storey side and rear extension and alterations to existing vehicular access including the demolition of the existing wall and rebuild prier – No objections

P/2021/01124 – 26 Balata Way, Burton, Prior notification for the erection of a single storey rear extension, 3.6 m from the original rear wall 3.17 m to the highest point of the roof and 2.2 m to the eaves – No objections

P/2021/00948 – 24 Balata Way, Burton, Erection of a single storey side/rear extension to form a garage – No objections

## **7/28-9-21**

### **Highways/matters of concern**

Members were made aware of the meeting request by SCC to review proposed plans. Members felt that the next parish council meeting would be preferred subject to all parties being available, rather than select another date which has to be agreed by all attendees, providing all members and officers are available.

**8/28-9-121 Pavilion, and Open spaces**

i) Contractors' recommendations for play area, Clays Lane

**30/21 Resolved:** that the works proceed for the play area. ie removal of basket swing and rope swing.

ii) Pavilion annex extension in line with budget up to £75K

Cllrs Ackroyd, Slater and Riley have reviewed all the tenders submitted. Contractor one was proposed subject to warranty etc. Works are likely to proceed January 2022. It was noted that the VAT element of the costs cannot be claimed back by the parish council.

It was noted that the annual shutter service would be deferred until the works had been completed. The annual boiler service was planned for October 2021.

**31/21 Resolved:** that the pavilion extension be progressed, subject to sufficient warranty etc.

iii) Maintenance programme for the Toad hole

Item deferred.

iv) Reduction of hedge which surrounds War Memorial

Item deferred

v) Remembrance Sunday, 14<sup>th</sup> November

**32/21 Resolved:** that a road closure application be submitted. Diversion signs to be arranged. Cllr Smith to also be approached to lay the wreath as the Chairman was not available. If Cllr Smith is not available, Cllr Riley would lay the wreath on behalf of the parish council.

vi) Underpass artwork, approx. cost £1.3K and agree next stages

A member felt that this item needed to be deferred until council were clear on what works may be taking place in relation to the underpass.

vii) National Walking Festival 2022.

It was noted that the parish council would not submit a walk 2022.

viii) Relocation of the parish council notice board, Henhurst Ridge

Item to be deferred until additional houses had been built.

**9/28-9-21 Correspondence**

It was noted that the parish council at this moment in time would not want the barrier open all day.

Tree enquiry, Aviation Lane was not within parish council land ownership.

The man hole on Main Road/Burton Road was still being reported.

It was noted that in the event of anti-social behaviour local residents needed to report these matters to Staffordshire Police.

The damaged fencing Burton Road has been reported.  
Cycle path markings have been reported to Staffordshire County Council.

**10/28-9-21 Member / working group reports**

Cllr Riley confirmed that the event on the 30<sup>th</sup> September was very successful. More plans to be explored.

**11/28-9-21 Policy**

a) Introduction of parish councillor email addresses.

**33/21 Resolved:** that parish council email addresses will be set up once format has been agreed.

b) Tree policy

**34/21 Resolved:** to adopt the tree policy

c) Code of Conduct Policy

**35/21 Resolved:** to adopt the Code of conduct policy

**12/28-9-21 Clerks report**

Noted.

**13/28-9-21 Borough, County and Staffordshire Police Reports**

It was noted that ESBC are currently reviewing budgets.

**CLLR MIKE ACKROYD**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**