

**MINUTES BRANSTON PARISH COUNCIL MEETING
23RD NOVEMBER 2021, 6.30pm CLAYS LANE SPORTS PAVILION**

Present: Cllr M Ackroyd (Chairman)
Cllr P Ackroyd
Cllr N Slater
Cllr A Riley

In attendance Mrs K Lear (Clerk)

1/23-11-21 Apologies

Apologies were noted for Cllrs F Smith, J Pike, M Hussain, and County Cllr J Jessel

2/23-11-21 Declaration of interest and dispensation requests

None submitted

3/23-11-21 Minutes of the last meeting

46/21

Resolved: that the minutes of the meeting of the 26th October, 2021, were an accurate and factual record and that the Chairman signs them accordingly. The Chairman requested that item 43/21 would have the annual cost of approximately £300 added to the minutes.

4/23-11-21 Public participation – 2 members of the public were present

A resident attended wishing to raise concerns about the proposed development on Postern Road.

5/23-11-21 Chairman's report

The chairman advised members that Mrs Palmer had submitted her resignation. The council wished thanks to be submitted to Mrs Palmer for her hard work in particular for Branston In Bloom.

Staffordshire libraries are asking that we enhance the signage by the car park stating that the barrier should be locked. Council felt that it was in the hire agreement and for the moment no additional signage will be introduced.

A resident has contacted the parish council and the Head Teacher of the Henhurst Ridge Academy asking for a working group to be set up to try and establish what improvements can be put in place to address parking and other matters around Henhurst Ridge. The Head has offered Henhurst Ridge Academy for the January ordinary meeting.

It was agreed that the January meeting would be held at Henhurst Primary School.

6/23-11-21 Finance

It was noted under delegated powers, Morelock signage had been purchased for the remembrance Sunday service.

Recipient	Explanation	Amount
Morelock Signs	Diversion signage	£147.60

47/21 Resolved: that the following payments presented will be processed.

Recipient	Explanation	Amount
Administration		£1797.78
Digital Staffordshire	Website annual domain	£156.79
Electricity		£84.39
Gas		£102.75
Broadband		£28.15
K Lear	Reimbursement of poppies/plants/	£106.11
Perennial landscaping	Grass cutting	£466.80
M W Cripwell	Boiler service	£174.00
K Gower	Maintenance services	£150.00
Water plus	Water - Pavilion	£3.21

Bank balance: £150703.62 (includes £2K SID grant)

48/21 Resolved: that the clerk to continue with the underpass works subject to Highways England approving the works.

7/23-11-21 Planning applications and matters

P/2021/01327 – Land 25 Postern Road, 6 dwellings – Objection – overdevelopment, design concerns.

8/23-11-21 Highways/matters of concern

A member advised council following a meeting with Branston Depot, that parking and driving around 3.00 pm to 3.30 p.m. was concerning for staff working at the depot and local residents too.

49/21 Resolved: that a meeting would be set up with interested parties to discuss possible solutions.

The clerk gave an update on the SID location. Alternative locations were also proposed.

County Cllr Julia Jessel has contacted the parish council as she has a small budget for pavement surfacing. Councillors to explore any local pavements that need resurfacing and advise the clerk for submission to County Cllr J Jessel.

9/23-11-21 Community Engagement

- 50/21** i) Newsletter publication
Resolved: that the next newsletter to be published Spring 2022.
- 51/21** ii) Festive lights competition
Resolved: that the usual festive competition would take place. December 2022 council would consider organizing a carol service.
- iii) Branston Water Park Walk – defer until the next appropriate meeting.

10/23-11-21 Pavilion, and Open spaces

- i) **MUGA**
It was noted the MUGA would be locked in the event of any antisocial behaviour but at the moment it would not be locked every evening.
- ii) **Additional signage for the pavilion**
It was noted that no additional signage would be introduced at this moment in time. It was noted that hirers need to ensure the barrier is locked as part of their hire agreement terms of hire.
- 52/21** iii) **Tree works Clays Lane, Harwood Avenue, Henhurst Ridge**
Resolved: that the trees work would go ahead. Cost up to £675. Clerk to also arrange for the Elder Tree, Henhurst Ridge to be pollarded under delegated powers. Members also approved the clerk organizing the collection of leaves off the play area and around the lectern, Clays Lane, cost up to £200 under delegated powers.
- 53/21** iv) **Cotswold Road – Litter bin**
Resolved: that the additional bin would be purchased, approx. cost £700.
- 54/21** v) **Defibrillator cabinet**
Resolved: that an external cabinet be purchased, approx. cost £600. Location to be confirmed. Installation would be an additional cost.
- 55/21** vi) **4 planters**
Resolved: that 4 planters to be purchased for planting during Spring 2022.

56/21 **vii) Bulbs**
Resolved: that bulbs would be purchased up to £100.

11/23-11-21 Member / working group reports

- i) Remembrance service**
It was noted that the events were very successful.

- ii) Speed watch**
Community Speed Watch (CSW) confirmed that speeding was still taking place along Burton Road.

12/23-11-21 Clerks report

Tree planting enquiry – Peace wood and Acorn Green. It was noted that councillors would meet with the resident to establish the trees which were to be planted before a decision could be made.

18th December – The Forest School would like to have an open morning. Members happy to support.

Budget setting is being planned for 2022-23.

Christmas tree has been planted on Acorn Green. Lights to be purchased.

St Saviours Church Christmas tree has been ordered and should be delivered week commencing 29th November at the latest.

Shutter service for the Sports Pavilion has now been completed.

Pavilion internal works ie light repairs and installation of cupboard and shelf are planned for 20th December, 2021.

13/23-11-21 Borough, County and Staffordshire Police Reports

Borough Cllr Ackroyd advised members that the ESBC are currently exploring budgets for the next financial year.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

14/23-11-21 Staffing update

Clerk left the room while a report was given.

Report noted by members.

Clerk returned.

15/23-11-21 Hire enquiry April to August 2022

An enquiry had been made for more users to hire the playing field. There was a discussion about the importance of the playing field having recovery time and opportunity for planned maintenance works.

Resolved: the pitch needs recovery time so regrettably the council are unable to approve the weekly hiring of the playing field during April to August.

**CLLR MIKE ACKROYD
CHAIRMAN – BRANSTON PARISH COUNCIL**