

**MINUTES OF THE MEETING- BRANSTON PARISH COUNCIL MEETING
25th JANUARY 2022 – 6.30 pm – HENHURST RIDGE PRIMARY SCHOOL**

Present: Cllr M Ackroyd
Cllr J Pike
Cllr A Riley
Cllr N Slater
Cllr M Hussain

In attendance: Mrs K Lear

The Chairman advised members that he would like to discuss the TRO order consultation that has been submitted for Court Farm Lane a few days prior to the meeting.

The Chairman also requested that the current co-option procedure would also be discussed along with any modifications.

1/25-1-22 Apologies for absence

Apologies were noted for County Cllr J Jessel, Parish Cllrs P Ackroyd and F Smith.

2/25-1-22 Declaration of interest and dispensation requests

None submitted

3/25-1-22 Minutes of the last meetings for approval,

Cllr M Hussain wished to abstain for the next item as he was not present at the meeting.

Res 66/22 Resolved: that the minutes of the meeting of the 23rd November 2021 were an accurate and factual record

Res 67/22 Resolved: that the minutes of the meeting of the 17th December 2021 were accurate and factual record.

Public participation – there approximately 40 members of the public present

Many important points were raised by residents, parents and governors in relation to Henhurst Ridge.

4/25-1-22 Chairman's report

The Chairman advised members that he would be attending the Parish Council Forum meeting scheduled for the 09th February, 2022 on Climate Change.

The Co-option policy was also discussed. In light of elections 2023 and the likely event of co-options not required 6 months prior to elections, it was agreed that residents wishing to be considered for co-option, would attend a parish council meeting.

After attending the meeting, if they wished to be considered for co-option, subject to vacancies, they would need to write a letter of interest and at the next available parish council meeting, they would be invited to a Co-option interview.

It was noted that all future parish councillors appointed needed to undergo Councillor fundamental training, and induction with clerk to enable them to get an understanding of the role and governance in particular.

5/25-1-22 Finance

Res 68/22 Resolved: that the following payments be processed.

Administration	Administration	1797.78
Hallsalt Electrical	Lighting - Pavilion	504.00
Talu Forestry Services	Tree works, Henhurst	150.00
M W Cripwell Ltd	Boiler call out	126.00
K Gower	Maintenance	150.00
ESBC	Empty dog bins	583.85
BT	Broadband	28.15
Viking	Stationery/litter pickers	124.23
Kidshiviz (note: already paid under delegated powers as items required for 29 th January 2022)	Litter pickers	77.39
SPCA	Training	30.00
K Lear	Cleaning materials /broadband/travelling expenses	140.29
Water plus	Pavilion	4.14
Morelock – Note: payment not processed until Section 50 has been approved	SID/Solar Panel	1612.8

Bank balance for 31st December 2021 was £145280.28

It was noted that the bank mandate changes for HSBC required a signed set of minutes confirming that the changes had been approved at a full council meeting.

Tender for Handyman – The list of duties were agreed, new contract to commence 1st April, 2022.

Grass cutting contract 2022

Res 69/22 Resolved: that the grass cutting contract would be given to contractor 2.

Grant applications

Members agreed that a working group would be set up. Cllrs M Ackroyd, A Riley and N Slater to review the grant applications submitted and make recommendations to council at the next meeting.

6/25-1-22 Planning applications and matters

HMO - Removal of permitted development rights consultation

Res 70/22 Resolved: that the parish council supported the proposal.

P/2021/01327 – Glebe homes development – No objection

P/2021/01523 – Removal of hedgerow – Land adjacent to Aviation Lane – It was noted that the application had been withdrawn.

PSPO

Res 71/22 Resolved: that a request for the same orders to be renewed. Members also requested, following consultation with St Modwens Properties, that dogs on leads for the whole of Branston Leas site was considered.

7/25-1-22 Highways/matters of concern

Parking concerns – Henhurst Ridge – The Chairman thanked attendees for their input. A zoom meeting would be set up for parent, resident, teaching staff, governors, SCC to explore what improvements could be implemented.

Parking concerns – Burton Road – It was noted that local partners met to explore local concerns. The next meeting was scheduled for 2nd March, 2022.

Parking on pavements – the local PCSO's were regularly reviewing these incidents.

Speeding Branston Road/Regents Park – It was noted that a question and Answer session had been set up for 10th February, 7 to 9pm at Clays Lane Sports Pavilion.

TRO/Court Farm Lane

Res 72/22 Resolved: that the parish council would submit an objection as they felt the proposals were nothing like the initial proposals when Lime Tree Road development was approved.

8/25-1-22 Pavilion, and Open spaces

Play Inspection Clays Lane Play Area

Res 73/22 Resolved: that the clerk, Cllr M Ackroyd and A Riley would meet with a play equipment contractor to establish what works are required during 2022 and onwards.

Staking Chairs

There was a discussion as to the location of the new chairs and rack. Members agreed that the chairs and rack would be ordered and storage would be reviewed when they arrive.

- Res 74/22** **Resolved:** that the order would be placed, charcoal colour. Existing chairs (with the exception of a few for meetings) would be donated to a local group. Clerk to proceed.

Queens Platinum Jubilee Celebration

There was a discussion about when the parish council may like to host an event.

- Res 75/22** **Resolved:** that enquiries would be made as to what other local groups are doing to establish any joint working.

Skip

- Res 76/22** **Resolved:** that a skip would be ordered for the 5th February to dispose of unwanted items.

9/25-1-22 **Policy Reviews**

- Res 77/22** **Resolved:** That the standing orders, no change, would be adopted.

- Res 78/22** **Resolved:** That the financial regulations, no change, would be adopted

- Res 79/22** **Resolved:** that the risk assessment would be adopted. Additional pavilion policies to be compiled.

- Res 80/22** **Resolved:** that the training and development policy be adopted.

10/25-1-22 **Clerks report**

Clerks report was noted.

11/25-1-22 **Borough, County and Staffordshire Police Third Party Reports**

None submitted.

Cllr Mike Ackroyd
Chairman – Branston Parish Council