



## BRANSTON PARISH COUNCIL MEETING

All members are summoned to attend the Annual Parish Council Meeting to be held on Tuesday, 24 May, 2022, at 7.00 p.m. at Clays Lane Sports Pavilion.

### AGENDA

- 1 Election of Chairman:** To elect the Chairman of the Council
- 2 Declaration of acceptance of office:** To receive the Chairman's declaration of acceptance of office.
- 3 Apologies for absence:** To accept apologies for absence and record reasons absent
- 4 Declaration of interest and dispensation requests from members**
- 5 Election of other positions**
  - i) Vice Chair
  - ii) Committees
  - iii) Representatives of outside bodies – Village Hall, Regatta Allotments
- 6 Minutes for approval –** To approval minutes of the previous meeting
- 7 Public participation**
- 8 Financial matters**
  - i) To accept the internal audit
  - ii) To review the annual governance statement 2021/22
  - iii) Accept end of year account statement for 2021/22
  - iv) To consider and approve annual subscriptions – SPCA, zoom
  - v) To approve annual insurance renewal
  - vi) To approve annual direct debits – Play area lease, ICO, Remuneration, Utilities
  - vii) To receive tenders to date for Clays Lane Park
  - viii) To approve payments
- 9 Planning applications and matters**
- 10 Highways**
  - Council to discuss CFL
  - Meeting update, Henhurst Ridge Working Group
- 11 Community engagement**
  - Update on the proposed event August 2022, Clays Lane Playing Field
  - Request to host a charity football event on Clays Lane Playing Field
  - To consider purchase of village planters, budget up to £1K
  - To confirm arrangements for 2<sup>nd</sup> June 2022 event
- 12 Clerks report**