

## MINUTES OF THE MEETING, 22<sup>ND</sup> FEBRUARY 2022, BRANSTON PARISH COUNCIL AT 6.30 PM AT CLAYS LANE SPORTS PAVILION

**Present:** Cllr M Ackroyd  
Cllr J Pike  
Cllr N Slater  
Cllr M Hussain  
Cllr A Riley

**In attendance:** Mrs K Lear (Clerk), Borough Cllr R Faulkner

**Public participation** One member of the public was present

### **1/22-2-22 Apologies for absence**

Apologies received from Cllr F Smith, P Ackroyd and County Cllr J Jessell

### **2/22-2-22 Declaration of interest and dispensation requests**

None submitted

### **3/22-2-22 Minutes of the last meetings for approval**

**Res 85/22 Resolved:** that the minutes of the meeting of the 25<sup>th</sup> January 2022 were an accurate and factual record and the chair sign them accordingly.

**Res 86/22 Resolved:** that the minutes of the meeting of the 3<sup>rd</sup> February, 2022 were an accurate and factual record and the chair sign them accordingly.

**Res 87/22 Resolved:** that the minutes of the meeting of the 15<sup>th</sup> February, 2022, were an accurate and factual record and the chair sign them accordingly.

**4/22-2-22 Public participation – 2 members of the public were present**

### **5/22-2-22 Chairman's report**

The Chairman advised members that the recent speed watch drop in was not successful.

The chairman advised members of the ESBC Climate Change meeting that he had attended. Some items raised were electric cars and other possible improvements which ESBC are considering.

The Chairman wished to thank Cllr Riley and Cllr Slater for their support sorting out the container.

The Chairman advised members that the surplus chairs from the Pavilion had been given to Branston Scouts who were very appreciative of the donation.

The parish council have been invited to the Queens canopy tree planting at Branston Leas several members confirmed that they would like to attend.

Members were advised of EA recommendations for land owners. Members agreed that the item would be discussed at the next meeting.

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**6/22-2-22 Finance**

**Res 88/22 Resolved:** that the following payments would be processed

Payee	Explanation	Amount
Total	Electricity	76.71
Total	Gas	359.99
BT	Broadband	28.15
Administration	Administration	1617.78
DSK Engineering	Cladding/barrier works	3100.00
Go Pak	Folding Chairs	2073.84
K Lear	Skip, hedge plants	297.20
ABC Training	Defibrillator pads	210.00
Wybone limited	Litter bin Cotswold	1030.31

**Bank reconciliation 31<sup>st</sup> January 2022 - £136784.04**

Budget review/virements – the budgets to date were accepted. Members agreed that the contingency budget would be used to increase Pavilion running cost budget by £2.5K. It was agreed that a grants budget would be created for £500 which will leave £1K in the contingency budget.

It was noted that VAT advise was needed to be obtained before the next VAT claim is submitted to HMRC.

**Waste management contract renewal**

**Res 89/22 Resolved:** that the contract will be reviewed for 2022-23.

**Res 90/22 Resolved:** that the broadband contract for the Sports pavilion would be renewed for a 2 year period which will result in the next renewal date being 2024.

**Grant applications**

Chairman requested that the items be deferred out of the public domain.

**7/22-2-22 Planning applications and matters**

Nothing to report

**8/22-2-22 Highways/matters of concern**

Parking, Burton Road - Zoom meeting. The chairman advised members that the parish council have set up a zoom meeting with key partners to receive an update on the works to date.

Parking Henhurst Ridge – zoom meeting. The chairman advised members that he will be arranging a meeting with parents, school leaders, governors and residents to explore how the current parking difficulties could be addressed.

Fencing, Burton Road. Members were advised of local residents concerns for local children's safety as the broken fencing was allowing young people to get access to the railway line. The clerk was asked to report it again via Staffordshire County Council reporting system.

**9/22-2-22 Pavilion, and Open spaces**

Clays Lane Play Area – Cllr Riley advised members that he had met a play contractor with the clerk. The Chairman had another commitment and was unable to attend. Cllr Riley recommended that the council should meet up with the contractor to discuss current play equipment liabilities.

**Res 91/22 Resolved:** that a meeting would be set up to discuss proposals.

**Queens Platinum Jubilee Celebrations**

**Res 92/22 Resolved:** that the parish council will purchase two benches for Branston Leas. Light a Beacon on the 2<sup>nd</sup> June and host a party in the park 11<sup>th</sup> June 2022. Budget now £5K for these projects. Clerk to vire budgets to ensure sufficient funds for these projects.

It was noted that members would be meeting other groups at the Village Hall on Monday 7<sup>th</sup> March to establish what other groups are doing in the community to prevent any date clashes.

**Queen canopy planting at the Toadhole**

**Res 93/22 Resolved:** that the tree planting would take place on the 26<sup>th</sup> March 12 to 2pm. Branston Scouts Group have confirmed that they would like to support the event.

**Dog poo/litter bins**

There was a discussion in relation to the current litter bin not being adequate at the entrance of Regents Park and the increase in dog poo around the estate.

**Res 94/22 Resolved:** that enquiries be made with ESBC waste management as to whether they could offer a larger bin. The corner of Burton Road/Fairway was also raised as locations not having adequate litter bins.

**Res 95/22 Resolved:** that a poo bag dispenser is purchased by the parish council as a trial to attach to the notice board on Regents Park.

**Summer planting scheme**

There was a discussion about what planters will need replanting. A working group was appointed to look into what work is required.

The Chairman was asked to make enquiries in relation to some of the existing planters around the parish.

**10/22-2-22 Co option interviews**

Chairman requested that the item be deferred to out of the public domain.

**11/22-2-22 Clerks report**

Clerk advised that the cylinder bin at the entrance of Cotswold Road will be replaced shortly for a larger bin as it is frequently overflowing with rubbish. The new bin should arrive shortly.

If the existing bin has not eroded when it is removed, it will be relocated to Tony Ford green space, Main Street as the current bin there is constantly overflowing. Members supported this.

The clerk advised that the underpass works are imminent.

The second SID has now been ordered. Section 50 has been approved. Contractor to confirm when works can commence.

Works at the pavilion are planned for the 2<sup>nd</sup> March. Cladding repairs should be addressed as soon as the weather conditions have improved.

The new chairs have been ordered. Delivery towards the end of March, date and time still yet to be confirmed.

A member requested that the clerk obtains costs for hanging baskets for the war memorial now that the hedge width has been reduced.

**12/22-2-22 Borough, County and Staffordshire Police Third Party Reports**

Staffordshire police report was circulated prior to the meeting. The Chairman advised that the PCSO's had confirmed that they would attend if they were available.

Borough Cllr Faulkner attended the meeting.

He advised council that he would be willing to give any support with Speed watch, Burton in Bloom, Queens Jubilee celebrations and play equipment for Clays Lane Play Area. He confirmed that Branston Water Park toilets will be addressed 2022/23 financial year.

He confirmed that the HMO article 4 will go to full council in May 2022.

The Chairman thanked everyone for attending and confirmed that the meeting was now closed to the public.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS TO BE TRANSACTED, IT IS ADVISABLE IN THE**

**PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

**Res 96/22**      **Resolved:** that a small grant will be given to Tots Time for £150 towards Storage boxes they need to purchase.

**Res 97/22**      **Resolved:** that a grant would be not offered to Burton Rugby Club at this stage.

**Pavilion hire**

Council was advised of hire requests. It was noted that current hirers have not paid any deposits as council wished to give local groups support following the Covid pandemic.

**Res 98/22**      **Resolved:** that some dates be proposed. Some parish councillors will also be present as a joint drop in. Members agreed that open access could not be accommodated due to other hirers using the facility. Clerk asked to contact Staffordshire Police to obtain some proposed dates and times.

**Res 99/22**      **Resolved:** that no pay, no play policy still applied to hirers.

**Res 100/22**      **Resolved:** that the Forest School could be issued with another hire agreement, April to July 2022, 5 mornings a week term time.

Members were advised of other hirers. Council requested that a meeting is set up to discuss other hirer requirements to establish their requests can be supported.

**Res 101/22**      **Resolved:** that the resident would be co-opted. It was requested that induction and training would be completed in 6 weeks of acceptance of office. It was noted that appointment of office is only made once declaration of acceptance office and register of interests are completed and returned.

**CLLR MIKE ACKROYD**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**