

**MINUTES OF THE MEETING BRANSTON PARISH COUNCIL MEETING  
22<sup>ND</sup> MARCH 2022, 6.30 P.M. – CLAYS LANE SPORTS PAVILION**

**Present:** Cllr M Ackroyd – Chairman  
Cllr J Pike  
Cllr P Ackroyd  
Cllr A Riley  
Cllr N Slater

**In attendance:** Mrs K Lear, Cllr R Faulkner

**1/22-3-22 Apologies for absence**

Apologies were noted from Cllr M Hussain and County Cllr Julia Jessel.

**2/22-3-22 Declaration of interest and dispensation requests**

Cllr Slater wished to declare an interest when the allotment grant application was discussed.

**3/22-3-22 Minutes of the last meetings for approval**

**Res 102/22 Resolved:** that the minutes were an accurate and factual record and the chairman sign them accordingly.

**Public participation** – 2 members of the public were present

**4/22-3-22 Chairman's report**

Nothing to report.

**5/22-3-22 Planning applications and matters**

P/2022/00078 – Marley Planning application – Members were concerned about the inadequate infrastructure particularly when driving off the slip road.  
Object

P/2022/00257 – Raising of ridge height – 52 Henhurst Hill – Borough Cllr Ackroyd will investigate this further.

**6/22-3-22 Highways/matters of concern**

- a) Burton Road partnership meeting update. The chairman gave an update on the meeting. The Head was going to carry out a survey to establish parents views and also investigate the fact of offering some space on the Paget site itself for parking. The head has had to defer the investigation time during the summer term. It was noted that parking had slightly improved when the local PCSO's were in attendance.
- b) Broken fencing, Burton Road – It was noted that County Cllr Julia Jessel had requested that works are carried out.
- c) S106 Highway agreements  
There was a discussion in relation to the S106 highways works which had not been carried out yet. Cllr Faulkner confirmed that he would investigate the Court Farm Lane and Branston Leas outstanding S106 highway conditions.

- d) SID update – Postern Road – Clerk advised that the SID purchased for Postern Road should be installed as soon as possible.

**7/22-3-22 Pavilion, and Open spaces**

- a) Works required on Clays Lane Park

There was a discussion in relation to Clays Lane Play area and the works which are required in line with the inspections.

Clerk confirmed that proposed estimated cost options should be received before the next meeting. Members felt that the play area was a priority for the next financial year. It was noted that a celebration of the investment should be carried out once the works had been completed.

- b) Queens Platinum Jubilee Celebrations.

It was noted that the local community were carrying out a full day of celebrations on the 4<sup>th</sup> June.

Members felt that the parish council would consider hosting a celebration during August 2022.

Members supported the suggestion of the Beacon lighting on the 2<sup>nd</sup> June.

**Res 103/22 Resolved:** it was resolved that the 2<sup>nd</sup> June Beacon lighting event will take place. Final arrangements to be confirmed.

- c) Queen canopy planting at the Toad hole, 26<sup>th</sup> March 12 to 2pm

**Res 104/22 Resolved:** it was resolved that the Toad hole event would continue.

- d) Summer planting. Cllr Pike and Riley would be meeting to discuss summer planting plans. Borough Cllr P Akroyd confirmed that she would be happy to consider an application for the ESBC community fund for submission.
- e) Pavilion planting. Members agreed that it would be nice idea to involve the local forest school if possible. Planting to take place sometime during May.
- f) Low level hanging baskets for the war memorial

**Res 105/22 Resolved:** it was resolved that the hanging baskets would be purchased and installed by November 2022.

- g) Enquiry re parking on open space, Merlin Crescent – Borough Cllr Patricia Ackroyd will investigate this further.
- h) Enquiry re erection of fencing, Regatta allotments, obstructing access to their rear access garden gate.

It was noted that the allotments are the parish council's responsibility and that the site needs to be secure. Clerk to confirm that council support the

actions to date but request going forward prior notice of proposed actions are discussed with the parish council in advance.

**8/22-3-22 Finance**

Recipient	Explanation	Amount
Administration	Administration	1617.78
C Slater	Pavilion works	360.00
Utilities	Gas, £19725, Electricity (64.22), BT ( £32.21)	293.68
Water plus	Water	3.74
Perennial landscape	Memorial hedge	120.00
DSK Engineering	Various maintenance	456.00
JRB Enterprises Ltd	Dog poo bag dispenser	131.28
Tots time	Setting up costs	150.00

**Res 106/22 Resolved:** that the payments can be processed

Bank reconciliation 28<sup>th</sup> February 2022 - £126602.88p  
 Grant application – unsuccessful at this moment in time.  
 VAT S126 update – Clerk confirmed that following third party enquiry, it was agreed that VAT incurred for 2021-22 could be reclaimed.

**Res 107/22 Resolved:** that CCTV works should proceed. Cost £200.

Clerk advised members of the projected year end budgets in light of financial commitments up to year end.

**Res 108/22 Resolved:** that the following ear marked reserves be approved.

£90000 Play equipment  
 £10000 Elections  
 £20000 Business continuity

**9/22-3-22 Pavilion**

An enquiry had been made to hire the pitch for under 5's on a Sunday morning.

**Res 109/22 Resolved:** that the Sunday pitch hire and pavilion hire 8.45 to 9.45 is confirmed, commencing 1<sup>st</sup> May 2022, 3-month trial. Clerk to process hire agreement.

**Res 110/22 Resolved:** that any new hirers receiving keys for the pavilion will need to pay a £20 refundable deposit.

**Res 111/22 Resolved:** that the pitch would be marked as a one-off to assist the local football team.

**10/22-3-22 Co-option interview**

The local resident interested in being co-opted was unable to attend the meeting.

**11/22-3-22 Clerks report**

Items not discussed.

**12/22-3-22 Borough, County and Staffordshire Police Third Party Reports**

Members requested that the local PCSO's where possible patrolled Merlin Crescent. County Cllr Jessels report was noted. Members were pleased that the fencing along Burton Road was going to be repaired as a matter of urgency.

**Cllr Mike Ackroyd**  
**CHAIRMAN – BRANSTON PARISH COUNCIL**