

MINUTES OF THE MEETING, BRANSTON PARISH COUNCIL, 25TH OCTOBER, 2022, 6.30 P.M. AT CLAYS LANE SPORTS PAVILION

Present: Cllr M Ackroyd
Cllr P Ackroyd
Cllr J Pike
Cllr S Murphy
Cllr A Riley
Cllr R Faulkner
Cllr N Slater

In attendance: Mrs K Lear

1/25-10-22 Apologies for absence

Apologies were accepted for Cllrs F Smith and M Hussain

2/25-10-22 Declaration of interest and dispensation requests

None submitted

3/25-10-22 Minutes of the last meetings for approval

Res 165/22 Resolved: that the minutes of the 30th August 2022 were an accurate and factual meeting.

Cllrs R Faulkner and P Ackroyd wished to abstain as they were not present at the meetings.

Res 166/22 Resolved: that the minutes of the 29th September 2022 were an accurate and factual meeting.

Public participation

4/25-10-22 Chairman's report

It was requested that council explored the feasibility of tidying up the cemetery as a one-off payment. Members agreed to discuss this at the next meeting when more information had been obtained as to what is required.

5/25-10-22 Planning applications and matters

P/2022/00634 – 5 Epsom Close, Branston, Retention of use as a children's care home for children between the ages of 7 to 17 – Borough Cllr P Ackroyd will investigate this planning application further.

P/2022/01113 – 5 Court Farm Lane, Branston, Erection of a single storey rear extension. Front and rear extension to garage.

P/2022/01115 – 91 Henhurst Hill Road, Burton, Raising of ridge height to facilitate a first floor extension, erection of a single storey front extension and part two storey and single storey rear extension and erection of a detached garage.

P/2022/01112 – 19 Leamington Road, Branston, Demolition of existing porch to facilitate the erection of storm porch. First floor side extension and garage conversion to form additional living accommodation. Members wished to raise concerns that parking will be reduced.

P/2022/01146 – Land off Aviation Lane, Burton, Non material amendment application to planning permission P/2020/01410 for the erection of 128 no affordable dwellings and construction of vehicular access to amend the F119 house types access to amend the F119 house types of Plots 64, 74, 75, 81, 90, 91, 100 and 101 to change the grass parking space to gravel and to amend the Traffic management plan approved with condition 9 to the alter the public open space implementation timing to an final occupation in lieu of 80th occupation.

6/25-10-22 Highways/matters of concern

It was noted that, subject to weather etc, community speed watch would be taking place along Postern Road on Wednesday 26th October.

Cllr R Faulkner confirmed that he would be available to carry out any speed watch sessions, subject to his availability.

There was a discussion in relation to the 'Branston' sign along Branston Road which had been removed following the redesign of the highway.

Res 167/22 Resolved: that the clerk contacts County Councillor Julia Jessel to confirm the previous location of the sign and to enquire as to whether a new sign could be introduced near to the new Wimpey Home development.

7/25-10-22 Policy

a) Standing orders

Res 168/22 Resolved: that standing orders had been approved and adopted.

b) Code of conduct

Res 169/22 Resolved: that the member code of conduct had been approved and adopted.

c) Risk management

Res 170/22 Resolved: that the risk management policy had been approved and adopted.

7/25-10-22 Pavilion, and Open spaces

a) Clays Lane Play Area Refurbishment Project

Members confirmed that a meeting would take place with Wicksteed on Saturday, 5th November, 2022 to confirm location of equipment etc. All members invited. Order to be placed.

b) Tree works, Clays Lane

Members were disappointed that the trees needed to be removed.

Res 171/22 Resolved: that quotation one was accepted. The reason for the removal was that the tree roots are growing near to a property. It was noted that the trees will be replaced.

Clerk was asked to contact ESBC who are currently donating trees.

c) Aviation Lane Play Area

Res 172/22 Resolved: that the Aviation Lane Play Area works, as per recently monthly inspection to be carried out. It was noted that the fencing is owned by the parish council.

d) Internal works at the pavilion

It was noted that the recent plastering works had been completed. Works to give access to the home team changing room pipes will be carried out week commencing 8th November, 2022.

There was a discussion in relation to introducing a combi boiler to improve the efficiency of the building.

Res 173/22 Resolved: that the annual gas service is to be carried out.

Res 174/22 Resolved: that subject to the estimated costs of a combi boiler being confirmed, clerk to proceed with the works.

8/25-10-22 Events

a) Remembrance Sunday

The parade for the above will commence at 10.30 p.m. near to the Scout Hut.

Road closure has been confirmed. Other invitees were discussed.

b) The Coronation of His Majesty The King

Members agreed that plans needed to be made for the above celebration. In the first instance clerk to confirm if there will be a HM King Charles III Beacon.

Members felt that whatever event was planned, a leaflet needed to be hand delivered if possible to all dwellings.

Warm space

c) Warm spaces

Cllr Faulkner advised members that ESBC are looking for locations which will host a warm space on a regular basis.

Res 175/22 **Resolved:** that the pavilion will be opened every Wednesday 10.30 to 1.00 p.m. offering local residents a hot drink and warm place.

9/25-20-22 **Finance**

a) Payments

Utilities	Gas, electric, broadband	165.81
SWT	Installation of benches	200.00
Administration	Administration	1620.89
Waterplus	Used and surface water	4.24
K Lear	Reimbursements	97.80
Perennial landscapes	Grounds maintenance	630.00
HSBC	Bank charges	5.00
Roberts Property	Plastering/pavilion	25.00
The Poppy Appeal	Wreaths	60.00
DSK Engineering	Installation of bollards	900.00
Barrier direct	Bollards for open space	1109.25
ESBC	Empty dog bins	612.47
ICO	Data protection licence	35.00

Res 176/22 **Resolved:** that the above payments be processed.

b) Internal auditor for internal audit 2022-23

Res 177/22 **Resolved:** that Mrs V Evans be appointed as the internal auditor for 2022-23.

10/25-10-22 **Clerks report**

Noted.

11/25-10-22 **Borough, County and Staffordshire Police Third Party Reports**

The changes in Staffordshire police PCSO's was noted for the Branston Ward.

CLLR MIKE ACKROYD
CHAIRMAN – BRANSTON PARISH COUNCIL