

**BRANSTON PARISH COUNCIL MEETING, TUESDAY 23<sup>RD</sup> MAY, 2023, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Summons**

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday, 23<sup>rd</sup> May, 2023, commencing at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL MEETING  
TUESDAY 23<sup>rd</sup> MAY 2023, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Chairmans report
4. To consider minutes of the meeting 12<sup>th</sup> May 2023
5. Update on matters from the last meeting and discussion on how to proceed
  - Warm spaces drop in
  - War memorial works and costs
  - Cost for additional planters
  - Co-option
  - Welcome sign, Branston Road
  - Pavilion hire charges
  - Raising profile of the parish council, suggestions from members
  - CCTV enquiry update
  - Parish room, Branston Locks
6. Events
  - To consider appointment of events committee and agree terms of reference
  - To consider appointment of Branston in Bloom committee and agree terms of reference
7. Third party reports note: no PCSO assigned to Branston
8. Financial matters
  - Insurance renewal
  - Payments for approval
  - To consider annual membership to SPCA, £828.93
  - To consider introduction of accountancy system, budget up to £1K for approval
  - To consider upgrade of chairmans regalia to ribbon and chain combination to enable engraving of past and future chairman. Budget up to £1K for approval subject to budget vire.
  - To consider the purchasing of badge of office. Budget up to £100 for approval subject to budget vire.
9. Correspondence
  - Planning applications
  - Blocked drains – Clays Lane
  - Double yellow lines – Harwood Avenue
  - Opening of Clays Lane Sports Pavilion Car Park
  - Event, SWT, Branston Leas – 3<sup>rd</sup> June 2023
  - Branston Friends – confirmation of planting – note stolen planter
  - Torrance Close ESBC playground refurbishment enquiry
  - Speeding Postern Road/SID not effective
  - Cameron homes – Branston Community Events
  - Big Wild Weekend 17-18<sup>th</sup> June 2023
  - Overgrown grass verges- No Mow May – can council monitor how quickly verges will be cut due to delayed grass cutting season
  - Invitation to presentation evening John Taylor High School
10. Clerks report

*Kay Lear*

Kay Lear – Clerk/Proper Officer

18<sup>th</sup> May 2023

