

**MINUTES BRANSTON PARISH COUNCIL MEETING TUESDAY 27<sup>th</sup> JUNE 2023, 6.30 P.M.**  
**To be held at Clays Lane Sports Pavilion**

**Present:** Cllrs A Riley (Chairman), M Ackroyd (Vice Chairman), P Ackroyd,  
N Slater, R Faulkner, N Hussain

**In**

**Attendance:** Mrs K Lear (Clerk)

**Public participation** – 15 members of the public attended the meeting.

Concerns were raised over littering on the land at the back of Currys Store. Lorries parking at the back of the store. Concerns over joy riding around Morrisons car park and surrounding streets.

1/022-2023 Apologies for absence

Apologies were received from County Cllr Julia Jessel and Parish Councillor Josh Riley

2/023-2023 Declaration of interest and dispensations  
None received.

3/024-2023 Chairmans report  
The Chairman advised council that he attended the Police and Fire Commissioners meeting at the Henhurst. The Chairman also attended the Camerson Homes sustainable homes promotional evening.

4/025-2023 Minutes of the meeting 23<sup>RD</sup> May 2023

Cllrs M Ackroyd and P Ackroyd wished to abstain,

It was resolved that the minutes of the meeting were an accurate and factual report. The chairman was asked to sign the minutes.

5/026-2023 Update on matters from the last meeting and discussion on how to proceed

Warm spaces drop in.

It was resolved that the warm spaces drop ins would cease at the end of June and restart on the 6<sup>th</sup> September. Several members offered to unlock and lock up the facility from September. Rota to be confirmed in July due to no meeting in August.

Welcome sign, Branston Road

It was resolved the clerk proceeds with the signage installation. Cost savings were noted.

Parish room, Branston Locks

It was noted that no update had been received yet. Clerk to investigate further.

Costings for removable bollards

There was a discussion about the cost of the bollards. It was noted that there is a long term cost. Members felt that it was needed to be discussed again at a future meeting. Councillors felt that having the barriers open could be an open invitation. The item to be discussed further at the next meeting.

Planters at The Henhurst

Site visit to be carried out. A suggested location was Aviation Lane. Clerk advised council that planters had been introduced at the Henhurst following request by residents which the clerk is now deweeding managing, time permitting.

6/027-2023 Events

Draft minutes were circulated to members following the meeting of the Events and Communication Committee.

Members approved the licensed bar as the event was being hosted from 12 to 4pm. One member wished to abstain and one member was against the proposal.

It was noted that the Events committee would monitor the bar carefully and report back to council after the event.

7/028-2023 Henhurst Ridge/Aviation Lane

Small post box on a metal post

A member advised the council that a small post box has been knocked down by construction lorries. The clerk was asked to contact Royal Mail to explore the possibility of it being re-instated.

8/029-2023 Committees

It was noted that the appointed committees will only meet as required.

Allotment Committee

It was resolved that the following members were appointed on the Allotment Committee, Cllrs N Hussain, A Riley, and N Slater.

Complaints Committee

It was resolved that Cllrs M Ackroyd, P Ackroyd, and R Faulkner were appointed onto the Complaints Committee.

Finance and General Purpose Committee

It was resolved that Cllrs R Faulkner, A Riley and P Ackroyd were appointed onto the Finance and General Purpose Committee.

It was noted that all councillors can attend any committee meetings.

9/030-2023 Third party reports

Members requested that for time efficiency where possible visiting Borough and County Councillors would be asked to submit reports prior to the scheduled parish council meeting to enable members to prepare questions in advance of the meeting.

10/031-2023 Finance and policy matters

Payments

The following payments were approved.

Recipient	Explanation	Amount	Payment
Payroll	Payroll	1770.12	EP/GPC

Starboard Systems (Scribe)	Accountancy package	655.20	EP/GPC
A Riley	Reimbursements - Plants	210.47	EP/GPC
DSK Engineering	Repair of notice board Aviation Lane/inspections	108.00	EP/GPC
Utilities	Broad band and telephone line - Pavilion	46.45	EP/GPC
K Lear	Reimbursements clerks manual, telephone, travelling expenses	162.87	EP/GPC
Wicksteed	Roundabout	7200.00	EP/GPC
B Crane	Ground works	60.00	EP/GPC
Perennial Landscape	Ground works	680.40	EP/GPC
Water plus	Water - Pavilion	8.03	EP/GPC
Thomas Fattorini Ltd	Regalia	194.92	EP/GPC

Tree works, budget up to £1K

It was resolved that the tree works are progressed for Clays Lane Playing Fields and Harcourt and Harwood Avenue. Clerk to proceed with works.

Party in the Park Event – 2<sup>nd</sup> September 2023

It was resolved that a £3K budget would be reserved for this event. Any grants/donations would be off set against the £3K budget.

Cllrs M and P Ackroyd wished to abstained.

Social Media Policy

It was resolved that the clerk posts social media updates. It was noted that social media would be used as a platform to let residents know what events etc are happening. This media will not be used to communicate with residents. Members were happy that the Chair of the Events Committee had access to the facebook account to enable him to post events if the clerk was not available.

Email Policy

It was resolved that the Email Policy was adopted.

Safe Guarding Lead

The clerk advised that some grant providers are now wanting to see an appointed Safe Guarding Lead. The Chairman felt that Cllr Josh Riley, whilst he was not in attendance at the meeting would be happy to take on this role.

John Taylor High School Donation

The proposal was defeated.

National Allotment Society

It was resolved that the parish council became members.

11/32-2023

Correspondence  
Planning applications

P/2023/00587 – 3 Nicklaus Close, Branston – Rentention of single front extension and conversation of garage and formation of additional car parking space. – No objection

P/2023/00644 – Unit 5, Port Way, Branton – Display of 2 no. internally illuminated fascia signs. – No objection.

P/2023/00505 – Cameron Homes, Phase 2 Branston Locks, Application under Section 73 to vary condition 2 (plans). – Object. Planning committee when approval this development confirmed that the street scene needed to be the same.

P/2023/00578 – Branston Locks – Reserved Matters application for the construction of Primary and Nursery School. Object on grounds of parking and safety.

P/2023/00638 – F H Bundle, Factory Wellington Road, Burton. Erection of a single storey front extension to form showroom and trade counter. – No objection.

P/2023/00667 – Land South of Phase 5B Branston – Amendment to pedestrian access – No objection.

P/2023/00621 – Holiday Inn Express, Second Avenue, Burton – To amend plans to include relocation of the bin store and a new external linen cage enclosure. – No objection.

P/2023/00696 – 7 Higgot Close, Branston. – Prior notification for the erection of a single storey rear extension. Members agreed that the clerk and member explored the plans to establish if an objection needed to be submitted for potential over development.

P/2023/00665 – Phase 4, Land South of Branston. Application under Section 73 to vary condition 1. No objection.

Joy Riders Car Park – Morrisons.

Members agreed that a public meeting would be set up. Staffordshire Police, and Morrisons to be invited. The Chairman advised members of the public that it was important that any anti social behaviour issues were reported to the police.

Social media correspondence

Correspondence was circulated to members prior to the meeting.

12/33-2023

Clerks report

Stretton Eagles U15's

Members were happy for the playing field, car park and goal posts to be hired 10 sessions a year on a Saturday. Members requested that the clerk obtained a reference. £190 up front was required to fund the line marking.

Goal Post – Aviation Lane Play Area

Members requested that the clerk displayed a sign advising the owner that the temporary goal post needed to be removed by the 14<sup>th</sup> July 12 noon. After this date the parish council will remove the goal post due to the parish councils Health and Safety obligations.

No Mow May – Maple Way

A resident had informed the parish council that a section of the grass verge had not been mowed. SCC had confirmed that the verge was not their responsibility. The Borough Council are currently looking into who owns the grass verge.

Signed: .....

Date: .....

