

**MINUTES BRANSTON PARISH COUNCIL COMMUNICATION AND EVENTS COMMITTEE  
MEETING TUESDAY 4<sup>th</sup> JULY 2023 - 5.30 P.M. CLAYS LANE SPORTS PAVILION**

**Present** Cllrs J Riley, A Riley, R Faulkner, N Slater

**In attendance:** Mrs K Lear (Clerk)

1/4-7-23 Apologies for absence  
None received

2/4-7-23 Declaration of interest and dispensations  
None received

3/4-7-23 Minutes of the last meeting

It was resolved that the minutes of the last meeting were an accurate and factual record.

4/4-7-23 Update on sponsorship/donations received to date.

Members were made aware of a donation from Derwent Housing. Morelock Signs have confirmed that they will supply banners free of charge.

Members suggested that the clerk explores Greene King, and Punch Taverns, for possible sponsorship. Cllr Slater confirmed that he would contact Kia to establish any possible support. Cllr J Riley will be contact Screw fix to establish any support. Clerk to send letters to Ballantyne, Dream Carpets, Currys, Daines Accountancy to establish any possible sponsorship.

It was noted that recognition of funding would be advertised via facebook, website, banners.

It was noted that music was an incidental event.

Members felt that a temporary events notice needed to be applied for. Clerk to process.

Members asked that the clerk explore ESBC funding.

Members to apply to Morrisons re parking for the event. Yellow sign to be displayed directing attendees to overflow car park.

Asda Grant. Members were happy for the clerk to submit a grant application to Asda for freebies to be handed out to attendees. Looking at merchandise and the grant application criteria, it was likely that a grant application for bags to hand out to attendees would be approved.

5/4-7-23 Entertainment utilising the sponsorship/donations.

The following performers were approved as being invited:-

It was resolved that Gresley Brass Band would be confirmed.

It was resolved that the clerk explores a Magician to do some entertainment for a few hours walking around the event. 2 hours slot. Budget up to £300.



Loco sound has confirmed. Cost £125 approved. Candy glass and pop corn stall also booked.

Johannas dance group would be available. Members were happy to confirm the booking. Clerk to confirm what surfacing the dance group would require.

Clerk advised that Staffordshire Police and Fire and Rescure had confirmed attendance. They would need to park up near to the entrance.

It was resolved that Abi inflatables slide, castle, face painting FOC for guests, total cost £750 to be booked.

6/4-7-23

Stalls to be confirmed

The following stalls have verbally confirmed:

Ashmore Ice Cream

Candles

Calient street food

The Dragon. Members requested that a dps was required.

Clerk to explore We Do Dough or Project D to establish their availability.

Clerk to establish any Indian food suppliers who would be willing to come along to the event.

Ruby club or Naheem or Indian food contacts,

Cllr J Riley has made enquiries with amusement rides to establish their availability.

Clerk has invited the following community groups:- Branston scouts, Regatta allotments, Branston pre school, PTAs for Henhurst Ridge, Rykneld, Staffordshire wild life trust – no confirmations yet.

Members requested that the Clerk invites Paget High School, John Taylor Free School, the Village Hall and the Muslim Community Group.

Cllr J Riley has been intouch with The Eagles.

Cllr Slater to speak to Lansdowne Road to establish if they would like to have a stall. Cllr Slater to contact them. Cllr Slater also knew of some entertainers that he could also approach for the event.

It was noted that all stall holders needed to be bring tables etc. as the parish council could not offer tables for all stalls.

Clerk to contact Adventure farm to establish if they would like to be involved. Cllr Slater would like to be some sort of character on the day. Costum suggestions to be explored.

Members felt some vintage cars would add to the event. Clerk to contact Kay Bently. Cllr Slater also had a contact.

Clerk to invite Mayor.



- 7/4-7-23 Programme for the event
- Defer until we know who will be attending.
- Fancy dress competition for consideration – Mayor to possibly pick the winner.
- Cllr Slater knew of a possible entertainer.
- Cllr Slater confirmed that he would explore a possible photographer.
- 8/4-7-23 Remembrance Sunday
- Cllrs J and A Riley met with Rev Collier to discuss possible plans for the Remembrance Sunday celebration.
- The proposal was to stream live the service at the memorial. Chairs could be made available for attendees. Gazebo could be set up near to the war memorial.
- There was a discussion about the timing for the bell ringing.
- Other armed services to be invited ie sea cadets could be approached.
- TA to be invited and Rugby club to the event.
- Clerk to contact ESBC to establish order of parade for Remembrance Sunday.
- Branston Golf club to be invited to lay a wreath.
- Members requested that the clerk explores road closure 9.30 to 12 noon with the appropriate authority.
- 9/4-7-23 Plans for Christmas event
- Chairman asked permission to defer this event.
- 10/4-7-23 D-Day 2024 Celebration
- Cllr J and A Riley met with Rev Collier. The government are asking for a Beacon lighting event.
- As part of the celebration members suggested a D Day Concert. Cllr A Riley had made contact with a possible performer. Cllr J Riley had made enquiries with possible stage suppliers. Awaiting costs.
- It was hoped that there would be a fly past.
- Members felt that initial discussions with Rev Collier, a service could take place during the concert.
- Possible programme
- 5.30 – Fly past  
7.00 – Concert (including service too)  
9.15 – Beacon Lighting.



There was a discussion in relation to days for the Events Committee meetings going forward.

Cllr Faulkner confirmed that Mondays and Wednesday are better days for him to attend meetings going forward.

Cllr Slater confirmed that Tuesday and Thursdays are better days for him to attend meetings going forward.

It was noted that meetings could not take place before 6.30 pm due to the working councillors commitments.

Signed: .....

Date: .....