

**BRANSTON PARISH COUNCIL, FINANCE AND GENERAL PURPOSE COMMITTEE
MEETING, MONDAY 23RD OCTOBER COMMENCING 3.45 P.M. CLAYS LANE SPORTS
PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Monday, 23rd October, commencing 3.45pm at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – FINANCE AND GENERAL PURPOSE COMMITTEE MEETING
MONDAY 23RD OCTOBER 3.45 P.M. CLAYS LANE SPORTS PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. To approve minutes of the last meeting
4. To present AGAR, Annual Governance Statement, update on Internal Auditor
5. To present budget review for 2nd quarter to include monthly committed expenditure
6. To consider looking forward to see how the budget should be set in future years
7. To present Risk Management Plan
8. To consider Allotment agreement
9. To consider request for access to allotments
10. To confirm delegation powers for clerk
11. Date for next meeting

Kay Lear

Kay Lear – Clerk/Proper Officer

18th October 2023