

**BRANSTON PARISH COUNCIL MEETING, TUESDAY 24<sup>TH</sup> OCTOBER, 2023, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Summons**

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday, 24<sup>th</sup> October commencing at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL MEETING  
TUESDAY 24<sup>TH</sup> OCTOBER, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Chairmans report
4. To consider minutes of the meetings 13<sup>th</sup> September and 26<sup>th</sup> September 2023
5. To receive minutes for information for Events and Communications Committee 3<sup>rd</sup> October and Finance and General Purposes Committee 20<sup>th</sup> September and 23<sup>rd</sup> October 2023
6. Matters outstanding from the last meeting:
  - a) car park, bollards
7. To consider a submission to the ESBC Ward Enhancement Scheme. Council to agree project some possible suggestions, Aviation Play Area Refurbishment/Extension of main room The Pavilion
8. Now that the vision statement has been agreed, to consider a facilitation session by a third party for all councillors to determine in particular how the budget should be set in future years
9. To consider the vision statement and propose that a small group of councillors create a plan that flows from this statement to act as connecting it together and giving a golden thread through the parish council, linking it to the committees we have in place
10. To consider introducing a volunteer award scheme
11. Third party reports
12. Finance and policy matters
  - a) Payments for approval
  - b) To consider adoption of the Co-option Policy
  - c) To consider the adoption of the Dignity and Respect Policy
  - d) To approve budget up to £800 for Christmas tree, lights, banners (Events and Communications Committee)
  - e) To approve budget up to £75 for two additional diversion signs for Remembrance Sunday Parade (Events and Communications Committee)
  - f) To receive update on damaged Notice board and agree next steps
  - g) To consider supporting the Climate and Ecology Bill
  - h) To approve donation to British Legion for Poppy Wreaths
  - i) To approve budget up to £60 for cleaning of bus shelters
13. Correspondence
  - a) Planning applications and matters
    - a)i To consider a response on the proposed Branston Footway and Cycle Improvement Scheme (deadline for comments 27<sup>th</sup> November 2023)
    - a)ii Rail Crossing Extinguishment Order
    - a) iii To propose 12 street names for consideration for the Branston Locks, Crest Nicholson Development
  - b) Other correspondence
14. Clerks report

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS**



**ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

15. To approve lease agreements

*Kay Lear*

Kay Lear – Clerk/Proper Officer

19<sup>th</sup> October 2023