

**BRANSTON PARISH COUNCIL MEETING, TUESDAY 26TH SEPTEMBER, 2023,
COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday, 26TH September, 2023, commencing at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL MEETING
TUESDAY 26th SEPTEMBER 2023, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Chairmans report
4. To consider minutes of the meeting 25th July 2023
5. Matters outstanding from the last meeting:
 - a) car park, bollards
 - b) Tree works for Cemetery
6. To consider the purchase of kerb ramps
7. To consider the re-adoption of the Civility and Respect Pledge
8. To consider cleaning/window cleaning works ad hoc contract for Sports Pavilion
9. To have a discussion on lack of weed control around the parish
10. To receive annual inspections for Clays Lane Sports Pavilion and Aviation Lane Play Area
11. To receive written applications for the office of Parish Councillor and to consider co-option of candidates to fill the existing vacancies.
12. Third party reports
13. Finance and policy matters
 - a) Payments for approval
 - b) To consider adoption of the ID policy
 - c) To consider terms of reference for committees/meeting calendar for committees
 - d) To consider purchase of replacement wheels for goal posts, budget up to £700 Clays Lane
 - e) To receive update on damaged Notice board
 - f) To consider engraving for Chairmans chain of office
 - g) To consider adopting agenda template for members to complete when submitting agenda items for both committee/council meetings
 - h) To consider repair costs for toddler swing wooden posts, budget estimate up to £175
 - i) To appoint internal auditor
 - j) To consider purchase of two new benches for Clays Lane Playing field and Park, budget up to £1.5K for benches, installations costs are variable
14. Correspondence
 - Planning applications and matters
 - Other correspondence
15. Clerks report

Kay Lear

Kay Lear – Clerk/Proper Officer

21st September 2023

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

