

**MINUTES BRANSTON PARISH COUNCIL COMMUNICATION AND
EVENTS COMMITTEE MEETING, TUESDAY 3RD OCTOBER, 2023,
7.00 P.M. CLAYS LANE SPORTS PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

Present: Cllrs J Riley, A Riley, N Slater

In attendance: Mrs K Lear (clerk), Cllrs P Ackroyd and A Hornby

1/3-10-2023 Apologies for absence
None received

2/3-10-2023 Declaration of interest and dispensations
None submitted

3/3-10-2023 Minutes of the last meeting
It was resolved that the minutes were an accurate and factual record. Chair to sign the minutes.

4/3-10-2023 Debrief a Family Fun Day 2023

a. Reflection on Family Fun Day.

The Chairman shared with members the positive feedback from stall holders. Many stall holders would like to return.

The Chairman asked members for their feedback on the event.

It was noted that more volunteers were needed for next time. It was noted that more signage was required to direct drivers to other parking locations. Council to consider purchasing of signage ie diversion signs 'Additional Parking'.

Gresley Brass Band took the majority of the car parking spaces. It was suggested that the Brass Band could be approached to car share for next time.

It was suggested that groups like Burton Albion Community Trust would be approached for possible support next time.

The Mayors chauffeur confirmed that it was a well organised event.

It was suggested that posters be left in local shops for next time.

It was suggested that possibly a few extra banners could be considered also.

5/3-10-2023 Sunday Remembrance Service

a Branston Scouts

Members felt that the parish council should set up a meeting with Branston Scouts to discuss parade arrangements for the 12th November, 2023. Members were happy that the Chairman contacts Branston Scouts to establish parade arrangements.

Cllr N Slater to contact local Girl Guides to establish if they would like to be involved in the Remembrance Parade.

- b Capt Rev Collier re programme of events.

Members were happy for the Chairman to confirm arrangements for the 12th November, 2023.

It was noted that the programme was needed as soon as possible so that copies could be made.

It was noted that the backing tracks and bells to be co-ordinated.

- c Buglar

Cllr Slater confirmed that the Buglar was available.

- d Trumpet Player

Cllr Slater to confirm if the Trumpet player was available also. Cllr Slater to confirm other requirements.

- e Local businesses wreath laying

Clerk to confirm if Burton Rugby club, and JTFS if they would like to attend (Head boy/Head girl to attend again).

- f Two additional diversion signs

It was agreed that the following additional diversion signs to be recommended for purchase to full council.

Turn right diversion sign
Turn left diversion sign

6/3-10-2023 Christmas Event

- a. Christmas tree

The Blacksmith Arms have confirmed that they would be happy to offer the electricity supply for a Christmas tree to be sited near to the Black Smith Arms.

Members requested that the Clerk speaks to SCC to establish permissions required if the land is owned by SCC.

There was a discussion that safety barriers would be put around the tree, signage on the barriers to also be considered.

Members suggested Friday 1st December 2023 for Christmas for the tree light switch on.

Members suggested 15ft min to 20ft for the proposed open green space near to the Blacksmiths Arms, heights and prices to present to full council.

Another location was suggested for the tree location. Chairman to make enquiries.

- b. Purchase of lights for the tree

Members agreed that recommendations needed to be submitted to full council for the purchase of lights for the tree.

c. Paget High School

Members agreed that Paget High School would be approached to establish if they would like to nominate a student to switch on the lights 1st December. Clerk to make enquiries.

d. Contact local primary school to see if they would like the children to create decorations.

Clerk to contact Rykneld Primary School and Henhurst Primary School to establish if they would like to decorate a bauble to hang on the tree.

Clerk to contact Hobby craft, Morrisons and Asda for possible craft donations.

e. Carol Singers or Performers.

Clerk to contact Paget High School, John Taylor Free School, Rykneld Primary School and Henhurst Ridge Primary School to see if they have any performers who wish to attend.

f. Blacksmith Arms to provide street food and Festive Drinks

Members wanted to explore other groups too to sell food.

g. Date and time of Event

It was agreed that 1st December, 5.30 to 6pm light switch on.

h. Proposal to ask Travis Perkins if they will support with loaning queue barriers.

If the tree lighting is at the Blacksmith Arms, Travis Perkins to be contacted.

i. Consider the purchase of 3 banners wishing the community a Merry Christmas from Branston Parish Council

Recommendation to take to full council. It was suggested no date so that they banners can be used for future years.

7/3-10-2023 D Day Concert & Food Festival

a. Receive an update on the quote currently received.

The staging costs, generator, lights and toilets, hire cost approx. £15K

b. Discuss proposal of approx. budget required

Defer item until staging costs have been obtained.

The next meeting, 7 November, 6.30 pm and 5th December 6.30p.m

Signed:

Date:

