

**MINUTES OF THE MEETING BRANSTON PARISH COUNCIL MEETING TUESDAY 25<sup>TH</sup> JULY 2023, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Present:** Cllrs A Riley (Chairman), R Faulkner, J Riley, M Ackroyd, P Ackroyd  
**In attendance:** Mrs K Lear (Clerk/proper officer)

Members of the public attended the meeting to raise the following concerns.

- 1) Update on the pedestrian crossing improvements/road widening, Rykneld Primary School. associated additional tree planting.
- 2) Signage improvement near to the canal bridge as construction lorries with loads in excess of 45 ton were using the bridge. Residents felt that additional signs needed to be introduced as the current signage is in the wrong location.

Cllr Faulkner confirmed that works would be taking place once the road works are done, sanctioned to happen in Autumn time.

The parish council are happy for Cllr Faulkner to follow up with County Cllr Jessel.

1/34-2023 Apologies for absence  
Apologies received from Cllr N Slater and M Hussain

2/35-2023 Declaration of interest and dispensations  
None received.

3/36-2023 Chairmans report

Members were happy that the Horticultural show did advertise their event on the railings of Clays Lane.

The public meeting was very successful. Morrisons store manager confirmed that he would explore the introduction of the barrier being locked.

Clerk has enquired with Morrisons who have confirmed that the barrier is now locked at 11 pm and not opened until 4am.

Staffordshire police confirmed that they would explore the introduction of a S59 which would enable any officer to seize any vehicles on Morrisons Car Park as required.

In relation to lorries parking at the rear of Currys Store, Centrum 100, Clerk has contacted Enforcement at ESBC who have confirmed that the landowner is considering the introduction of a barrier.

At the public meeting, residents have asked for another meeting early September to review what actions Morrisons and Staffordshire police have carried out. Council agreed to arrange another meeting.

It was noted that the Branston in Bloom committee had not met yet.

The Chairman made members aware of the following invitations.

It was noted that the Green Conservation invitation had been circulated well in advance of the date.

Green Conservations 26<sup>th</sup> July 1 to 4pm at Rugeley -

Celebrating the achievements of TTTV – 6<sup>th</sup> September 6 to 8pm.

No members submitted their interest in attending the above.

National walking festival applications – by 20<sup>th</sup> September. Members agreed that no walk would be submitted for next years walking festival.

4/37-2023 Minutes of the meeting 27<sup>th</sup> June 2023

It was resolved that the minutes of the meeting were approved by full council.

5/38-2023 Update on matters from the last meeting

Introduction of bollards, Clays Lane Playing Field – defer to next meeting.

Update on proposed location of the proposed 4 planters for the Henhurst.

Clerk to establish if 4 planters can be introduced at the entrance of Henhurst Ridge and Aviation Lane.

Re-instatement of Post Box, Aviation Lane

The clerk confirmed that she was still waiting for feedback from Royal Mail.

Purchase 4 planters at the entrance of Aviation Lane and Henhurst Ridge.

Once locations have been approved by land owners, council to confirm design for the planters. It was noted that the Branston in Bloom committee will confirm who will manage the planters.

6/39-2023 Events

Events and Communication Committee

It was noted that the Party in the Park would be postponed until 2024 which council were happy to support. The 2<sup>nd</sup> September Family Fun Day will be going ahead.

It was anticipated that the £3K budget will still be spent for the fun day as the committee would like to purchase a PA system which could be used for other events.

Council were happy for the Party in the Park event to take place on the 31<sup>st</sup> August, 12 to 8pm.

7/40-2023 Excessive and dangerous speeding along Acacia Lane. – defer to next meeting.

Members requested that the clerk establishes in the first instance preliminarily information such as whether the road is now adopted and if there a possible location for a SID.

8/41-2023 Written applications for the office of Parish Councillor and to consider co-option of candidates to fill the existing vacancies.

Council resolved that the item be discussed later on in the meeting. Members resolved that this item would be out of the public domain.

9/42-2023 Third party reports

None received.

10/43-2023 Finance and policy matters

It was resolved that the Annual membership to the Civic Society be renewed.

Annual membership to SPCA

It was resolved that the annual membership to the SPCA be renewed.

The following payments were approved:-

Payee	Explanation	Amount
JRB Enterprise Ltd	Dispenser Bags	68.70
Payroll	Payroll	1770.12
DSK Engineering	Inspection/repairs	396.00
Waterplus	Water - pavilion	7.81
Utilities	Utilities – gas/broadband	129.80
ESBC	Waste management	689.63
ESBC	Event licence	21.00
ESBC	Elections	182.60
Talu	Forestry services	810.00
Robert Lewis	Posts and signage	588.00
SPCA	Annual membership	828.93
Civic society	Annual membership	15.00
NAA	Annual membership	67.00

Bank

Members were happy that the clerk explores saving accounts for the parish council bank accounts.

Cllr R Faulkner and A Riley to be added as signatures to the HSBC and Lloyds accounts.

Budget up to £1.5K to purchase full PA system

It was resolved that the purchase would be approved. The family fun day budget (previously recorded as Party in the Park) would be used for this purchase. Council were happy that Cllr J Riley explored the specification. Clerk to place the order.

Budget for D Day celebration 6<sup>th</sup> June 2024

The item was defeated.

A detailed budget to be presented to the finance committee prior to the item being discussed further.

1<sup>st</sup> Quarter budget review

Council approved the 1<sup>st</sup> quarter budget review. Finance Committee to discuss any additional information.

11/44-2023 Correspondence

Planning applications and other matters

P/2023/00644 – Unit 5, Port Way, Branston – Display of 2 no internally illuminated fascia signs

P/2023/00666 – Branston Leas, Phase 5 – Application under Section 73 to vary Condition 1 (Plans) attached to the reserved matters application.

P/2023/00731 – 45 Tatenhill Lane, Branston – Erection of a single storey rear extension and front porch, installation of roof light to the rear

P/2023/00738 – 25 Hayfield Drive, Tatenhill – Erection of a detached garden outbuilding 'grill cabin' – A member queried a few matters. Clerk confirmed that she had emailed the details.

P/2023/00805 – Crest Nicholson, Branston Locks, Discharge of condition 6 of P/202322/00642 relating to the reserved matters application for the erection of 284 dwellings – A member requested further details on the condition. Clerk confirmed that this had been emailed.

P/2023/00766 – 7 Higgot Close, Branston – Conversation of existing garage to create additional bedroom. It was noted that there was sufficient parking should this application be approved.

P/2023/00707 – 56 Cotswold Road, Branston – Erection of a detached building for storage purposes to the front of the property.

P/2023/00682 Lichfield Road, Branston – Erection of a two storey side and single storey rear extension, first floor flood extension to form balcony and installation of roof lights to the rear. Members agreed that the clerk consults with Cllr Faulkner on whether a response is required.

Branston Locks Primary and Nursery School – A member suggested that representatives from the parish council set up a meeting with the CEO, of the JTMAT.

#### Branston Locks Primary school

Correspondence from the local MP was noted. Members requested that the clerk establishes the contact details of the DFE Co Ordinator and obtains some dates and times for council representatives to meet up with the CEO of the JTMAT. Members were concerned that the proposed plan will not work.

#### No BBQ signage, Branston Leas Conservation Area

There was a discussion on what enforcement will take place.

Council resolved that the clerk obtains a proposed design from Staffordshire wild life trust and costs for the signage. St Modwens to be approached to establish if they will be willing to fund.

### **Tree works, Cemetery**

It was resolved that the parish council would fund the tree works costing up to £650. These works would come out of the ground works budget.

A member suggested that as one tree had been removed, then the parish council should consider replacing the tree with at least 5 additional trees.

The Chairman suggested that the item be an agenda item for the next meeting. There was a concern on where the additional trees could be planted on parish council owned land.

Aviation Play Area enquiry. It was noted that enquiries have been made with the landowner in relation to renewing the lease for the play area to remain.

Speed watch – A member gave an update on speed watch to date. It was confirmed that the device has been returned, paperwork, high viz tabbards. He confirmed that the locations currently identified were Clays Lane, Regents Park, Burton Road and Postern Road. Cllr M Ackroyd would like a member to take on the co-ordinator role. Cllr Faulkner confirmed that he would consider the role.

Clerk asked to advertise volunteers needed. Clerk to circulate to all members.

12/45-2023 Clerks report

Warm spacs – Members wished to commence the warm spaces drop in on Wednesdays commencing 6<sup>th</sup> September. Cllr P Ackroyd confirmed that she would assist with a rota.

McDonalds support – August 2023 – Members asked the clerk to establish when waste management, ESBC, will be cleaning the underpass.

Bench replacements – Clerk to obtain quotations for 2 bench replacements for Clays Lane Park and Playing field.

Local Plan Review – Members asked the clerk to establish from ESBC when they will be reviewing the local plan. Members felt it was important to designate Aviation Lane Open Space as a green space and not for development.

Branston Neighbourhood plan – Clerk confirmed that the Branston Neighbourhood Plan was to be reviewed before 2031.

U15's Eagles Sunday Team – Council were happy for another team to be hiring the facility.

Transport audit for Rykneld and Henhurst Ridge Schools – members wished to have more information as to what was involved.

Clerk to draft terms of reference for committees.

Staffing committee – Cllr P Ackroyd wished to join the staffing committee. Members were happy with this proposal.

SID, Postern Road – clerk to switch the device back on.

Parking - Allotment enquiry – It was resolved that the request be declined. Unanimous.

Biodiversity agenda – it was noted that the parish council supports this.

Pre school enquiry. In principle the parish council were happy for the Pavilion to be hired for the preschool. Clarification was needed on storage requirements. Members suggested monthly advance payments also. Details to be discussed with the hirer by the Finance and General Purposes Committee and appropriate decisions made on behalf of full council.

The chairman and council resolved that members of the public leave the meeting.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

13/46-2023 Co-option

It was resolved that Mr Alex Hornby be co-opted onto the council.

Signed: .....

Date: .....