

**MINUTES BRANSTON PARISH COUNCIL MEETING, TUESDAY 24TH OCTOBER, 6.30 P.M.
CLAYS LANE SPORTS PAVILION**

Present: Cllrs A Riley (Chairman), M Ackroyd (Vice Chairman), P Ackroyd, N Slater,
A Hornby, R Grosvenor, R Faulkner, N Hussain

In attendance: Mrs K Lear (Clerk)

58/2023 Apologies for absence

Apologies were accepted and received from County Cllr J Jessel and Parish Council Josh Riley.

59/2023 Declaration of interest and dispensations – None submitted.

60/2023 Chairmans report

Members agreed that the Public meeting would proceed for 9th November, 6.30 p.m. Main Sports Hall, at Rykneld Primary School. Headmaster confirmed that he would make parents aware of the meeting via the school newsletter.

Flooding concerns were raised. It was noted that Main Street drains have been expedited.

61/2023 Minutes of the extra ordinary meeting 13th September and ordinary meeting 26th September 2023.

Cllrs R Grosvenor and N Hussain wished to abstain as they were not at any of the meetings.

It was resolved that the minutes of the 13th September were an accurate and factual record.

It was resolved that the minutes of the 26th September were an accurate and factual record.

62/2023 Committee minutes

The following committee minutes were noted:-

Events and Communication Committee Meeting 3rd October 2023
Finance and General Purposes Committee Meeting 20th September 2023
Finance and General Purposes Committee Meeting 23rd October 2023

63/2023 Matters outstanding from the last meeting:

a) Car park, Bollards

It was resolved that the pavilion car park would be open for a trial period. The opening, for a trial period would be deferred until February and Easter Half Term School holidays which is when the preschool were not on site.

There was a discussion that cars which were on the car park when the barrier was locked would have to stay on the car park until the following morning. There was a suggestion that there could be a financial penalty if cars were left on the

car park when the car park was locked. Some members felt that this would be difficult to manage.

The conditions for the opening hours etc was delegated to the Finance and General Purposes Committee to establish and action.

2 members were against the proposal.

64/2023 Submission to the ESBC Ward Enhancement Scheme.

Members felt that it was worth exploring the scheme. They were particularly happy with the Aviation Lane Play Area being submitted for possible funding support.

It was agreed that, subject to room availability, the next parish council meeting would take place at Henhurst Ridge Primary School. The play area plans would be shared at this meeting.

After the next parish council meeting, council to submit an application to the ESBC Ward Enhancement Scheme.

65/2023 Budget and plan for future years

Members agreed that the two agenda items would be a combined discussion.

Members agreed that a session for all members to be arranged for 22nd November, 6pm to 8pm. The session will be facilitated by SPCA. The session will be to create a 3 year financial and business plan for the parish council. Budget of up to £350 was approved by members.

66/2023 Volunteer Award Scheme

It was suggested that members proposed to full council possible residents to be considered for the above scheme.

A nice letter would be sent to the individual and a certificate. This would be a rolling agenda item out of the public domain.'

It was resolved that the Volunteer Award Scheme would be adopted.

67/2023 Third party reports

County Cllr Julia Jessel had forwarded a report ahead of the meeting confirming that additional gulley emptying would be carried out in Lansdown Road and Warren Lane. The flooding opposite B&Q depot had also been escalated.

68/2023 Finance and policy matters

a) Payments

Recipient	Explanation	Amount	Payment process
Payroll	Payroll	1770.12	EP
Utilities	British gas lite, BT	582.37	EP

Perennial Landscape	Grass cutting - September	680.40	EP
Net world Sports	Wheels with brackets for goal posts	612.08	EP
Mazars	External audit	504.00	EP
K Lear	Reimbursements	155.89	EP
ESBC	Road sweeping/bin emptying	689.63	EP
SPCA	Training – P Ackroyd	90.00	EP

PAYMENTS PROCESSED UNDER DELEGATED POWERS

Recipient	Explanation	Amount	Payment
Gear4Music	Speakers and stand	1213.49	EP
Gear4	Microphones	301.98	EP

b) Co-option Draft Policy

It was noted that co-options should be in the public domain. Some members felt that voting and talking about the candidates should be out of the public domain.

Members requested that the clerk compiles some questions for members to consider as part of the process.

c) Dignity and Respect Policy

It was resolved that the policy is accepted.

d) Budget up to £800 for various festive items.

The proposal was defeated.

A counter proposal of £1.5K was proposed and resolved for the purchase of festive items ie lights, tree, refreshments, banners (4).

To date, the proposed location for a christmas tree was proving not possible, ie outside the Blacksmith Arms, green space near to the pedestrian crossing, due to cabling underground etc.

Members agreed that subject to land owners approval, the entrance of Thorntree Lane would be explored. If this was not possible, then another suggestion was joining St Saviours Church. Clerk to also establish if the Scouts were available that evening too to participate with refreshments etc.

Henhurst Ridge Primary School Choir were interested in attending to participate with the celebrations. Rykneld Primary School were unfortunately unable to participate as it was the same evening as their Christmas Fair.

e) Budget up to £75 for two additional diversion signs for Remembrance

It was resolved that the clerk orders two additional diversion signs in readiness for Remembrance Sunday, one left and one right diversion.

f) Damaged Notice board, Lonsdale Road, Branston

Clerk confirmed that she is hopefully making some progress with the claim.

g) Climate and Ecology Bill

Council confirmed that they supported the bill and clerk to process accordingly.

h) Poppy Wreaths

A donation of £75 was approved.

i) Budget up to £60 for cleaning of bus shelters

Approved.

Members acknowledged that the clerk had delegated powers to action these matters under delegated authority.

69/2023

Correspondence

a) Planning applications and matters

P/2023/01044 – 39 Lordswell Road, Burton on Trent, Erection of a single storey, part two storey part first floor side extensions and internal alterations
P/2023/01060 – Phase 6, Unit B173, Land South Lichfield Road – Discharge of Condition Numbers 6 and 7 of planning permission
P/202100399 relating to Noise and Dust Mitigation
P/2023/01028 – 64 Lichfield Road, Branston – Erection of a two storey side extension including extension to existing rear dormer, a single storey rear extension and erection of a detached garage
P/2023/00191 – 15 Balata Way, Burton on Trent

b) Branston Footway and Cycle Improvement Scheme (deadline for comments 27th November 2023)

Members agreed that the item would be deferred until after public consultation.

c) Rail Crossing Extinguishment Order

Members agreed that the item would be deferred until after the public consultation.

It was noted as the parish council were meeting on the 22nd November then the Extra ordinary meeting would take place at 8pm on the 22nd November, 2023 where the response to the above would be decided by full council.

d) 12 street names for consideration for the Branston Locks, Crest Nicholson Development

Members suggested the following names for submission.

Lancaster, Spitefire, Vulcan, Wellington, Coltman, Hurrican, Poland Hawk, Hunter, Falcon, Junkers, Concord

70/2023

Clerks report

The clerks report was accepted.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

71/2023 Lease agreements

The chairman gave a summary to members of the lease amendments.

Members were happy with the proposed lease.

The clerk was asked to establish who owned the land between the bungalow and Farnham Row. A member of the parish council had a possible contact.

Signed:

Date: