

**BRANSTON PARISH COUNCIL MEETING, TUESDAY 23rd JANUARY, 2024, COMMENCING
6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday, 23rd January, 2023, commencing at 6.30 p.m. for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL MEETING
TUESDAY 23RD JANUARY, 2024, COMMENCING AT 6.30 P.M. AT CLAYS LANE SPORTS
PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Chairmans report
4. To approve minutes of the meetings extra ordinary meeting, 22nd November, full council meeting 28th November, 2024 and Extra ordinary meeting 11th January 2024.
5. To receive for information draft minutes of the Finance and General Purposes Meeting 22nd November 2023
6. To consider replacement of perimeter fence which runs alongside Clays Lane
7. To consider Events Calendar 2024
8. To receive report following meeting with School Council, Henhurst Ridge Primary School and John Taylor Free School and discuss possible actions.
9. Third party reports
10. Finance and policy matters
 - a) Payments for approval
 - b) To approve budget for 2024-25
 - c) To approve precept submission for 2024-25
 - d) To consider adoption of the Sponsorship policy
 - e) To appoint contractors for ground works 2024
 - f) To appoint contractor clearing the play area, Clays Lane
 - g) To appoint Internal Auditor
11. Correspondence
 - a) Planning applications and matters
 - b) Other correspondence
12. Clerks report

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

13. Volunteer Award Scheme Nominations

Kay Lear

Kay Lear – Clerk/Proper Officer

17th January 2024

