

**DRAFT
DRAFT MINUTES FINANCE AND GENERAL PURPOSE COMMITTEE MEETING
WEDNESDAY 22ND NOVEMBER 2023 AT 4.15 PM CLAYS LANE SPORTS PAVILION**

Present: Cllrs R Faulkner, P Ackroyd, A Riley
In attendance: Mrs K Lear

1/22-11-2023 Apologies for absence – No apologies were received.
None received

2/22-11-2023 Declaration of interest and dispensations
None received

3/22-11-23 Minutes of the last meeting
It was resolved that the minutes were an accurate and factual record.

4/22-11-23 Estimate of income/expenditure up to March 2024.
The forecast report was noted.

5/22-11-23 Estimate income/expenditure for 2024 to 2025
Members suggested some changes, clerk to send draft budget to the finance committee.

Clerk to circulate precept forecast to all members of the committee.

6/22-11-23 Budget submission process
It was noted that budget submissions for future years needed to be submitted during August/September.

7/22-11-23 Signage, process, costings for the opening of the pavilion car park for 1 week
February and April 2024.

Members asked the clerk to obtain some costings for signage. She had received an estimated costing for unlocking and locking the barrier of the car park during the trial period.

Members requested that they be invited to the next Finance and General Purposes Meeting so that it can be established their thoughts on removing vehicles off the car park etc.

The unlocking and locking up timings were agreed as following:-

8 to 4pm February 2024 week
8 to 8pm April 2024 week

8/22-11-23 Sponsorship policy
Members agreed that the policy should be sent to SPCA to get their input.

9/22-11-23 Date for next meeting
It was agreed that the next meeting would be arranged for 20th December, 5pm at Clays Lane Sports Pavilion.

Signed:

Date:

