

**BRANSTON PARISH COUNCIL COMMUNICATION AND EVENTS COMMITTEE MEETING,  
TUESDAY 5<sup>th</sup> MARCH, 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Summons**

Members of the Communication and Events Committee are summoned to attend the next meeting scheduled to take place on Tuesday, 5<sup>th</sup> March, 2024, commencing at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL COMMUNICATION AND  
EVENTS COMMITTEE MEETING  
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**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. To approve minutes of the last meeting
4. Easter Hunt – 30<sup>th</sup> March 2024  
  
To receive an update on plans to date and agree final plans for the event.  
To discuss any further expenditure in preparation of the event.
5. D Day Event – 6<sup>th</sup> June 2024  
  
To receive an update on local partners wishing to support the event.  
To agree the structure of the event.  
To discuss any immediate expenditure in preparation of the event.
6. Party in the park – 31<sup>st</sup> August 2024  
  
To receive an update on bookings to date.  
To discuss and agree further plans.  
To discuss any immediate expenditure in preparation of the event.
7. Olympics event – 3<sup>rd</sup> August 2024  
  
To discuss possible plans for the event.
8. Branston Show
9. Finance

Payments for approval

Payee	Explanation	Amount	Power/payment
Cocoa Beans Co	Large egg prizes	210.00	EP/GPC
Bullfinch gas equipment ltd	D Day burner	418.80	EP/GPC

*Kay Lear*

