

**BRANSTON PARISH COUNCIL COMMUNICATION AND EVENTS COMMITTEE MEETING,
TUESDAY 6th FEBRUARY, 2024, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members of the Communication and Events Committee are summoned to attend the next meeting scheduled to take place on Tuesday, 6th February, 2024, commencing at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL COMMUNICATION AND
EVENTS COMMITTEE MEETING
TUESDAY 6TH FEBRUARY, 2024, COMMENCING AT 6.30 P.M. CLAYS LANE SPORTS
PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. To approve minutes of the last meeting
4. To approve plans for the Easter Egg Hunt, 30th March
5. To approve plans for the Party in the Park event 31st August
6. To discuss suggestions for the D Day Event 6th June
7. To discuss suggestions for the Summer Olympics Event 3rd August 2024
8. Finance
 - a) To approve budget up to £399, for bouncy castle, face painting and event brite, £399
 - b) Expenditure for approval

Payee	Explanation	Amount
Abi Inflatables	Bouncy castle 30 th March event	195.00
Abi inflatables	Face Painting for event 30 th March	180.00
Event Brite		24.99

9. To receive update on donations/sponsorships secured for the 2024 calendar of events

Kay Lear

Kay Lear – Clerk/Proper Officer

1st February 2024

