

**BRANSTON PARISH COUNCIL, FINANCE AND GENERAL PURPOSE COMMITTEE
MEETING, TUESDAY 20TH FEBRUARY, 2024, COMMENCING 6.30 P.M. AT CLAYS LANE
SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday 20th February, 2024, commencing, 6.30 p.m. Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – FINANCE AND GENERAL PURPOSE COMMITTEE MEETING
TUESDAY, 20TH FEBRUARY, 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS
PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Election of Chairman
4. To approve minutes of the last meeting
5. Presentation of scribe and budgets to date
6. Monitoring council budgets
7. Production of monthly management accounts

Kay Lear

Kay Lear – Clerk/Proper Officer

12th February 2024