

**BRANSTON PARISH COUNCIL MEETING, TUESDAY 27th FEBRUARY 2024 COMMENCING
6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday, 27th February, 2024, at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL MEETING
TUESDAY 27th FEBRUARY, 2024, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Chairmans report
4. To consider minutes 23RD January 2024.
5. To receive draft minutes and recommendations from Events and Communications Committee Meeting 6th February, 2024
6. To receive draft minutes and recommendations from Finance and General Purposes Committee Meeting, 26th February 2024
7. Third party reports
8. To reaffirm the budget and precept for 2024-25
 - a) To agree narrative to support precept submission
9. To approve tender and next steps for Aviation Lane Play Area
10. Finance and policy matters
 - a) Payments for approval
 - b) To accept ESBC waste management annual contract
 - c) To appoint contractor for notice board installation, Branston Locks
 - d) To appoint contractor for new notice board, Acorn Green
 - e) To appoint contractor for perimeter fencing works, Clays Lane
 - f) To approve budget up to £1K for Annual Parish Event 6th April
 - g) To approve expenditure for changing website to .gov.uk, cost £100
 - h) To appoint contractor for tarmac repair for entrance of Clays lane drive to Sports Pavilion
 - i) To appoint contractor and budget up to £2K for remarking of car parking spaces, to include jet washing prior to works
 - j) To appoint contractor and budget up to £1.3K for repainting for railings, Maple Way
 - k) To agree maintenance budget up to £500 for minor maintenance matters ie dweeding of planters, entrance to Pavilion drive way, clearing of railings, Maple Way, clearing overgrown, open space opposite Morrisons car park
 - l) To approve expenditure and budget up to £1.5K for purchase of new litter bin Maple Way
 - m) To approve expenditure for introduction of dog poo dispensers Clays Lane Playing Field
 - n) To approve budget for minor repair works ie ceiling repair, Pavilion, fire door.
 - o) To approve installation of planter, Branston Locks
 - p) To approve expenditure for larger ramp for safer access to pavilion etc
 - q) To approve expenditure for new HooverBank mandate
 - a) To approve introduction of debit card
 - b) To approve additional signatories for Lloyds bank
11. Correspondence
 - a) Planning applications and matters
 - b) Other correspondence
12. Clerks report



UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

13. Volunteer Award Scheme
14. Staffing matter

Kay Lear

Kay Lear – Clerk/Proper Officer

22 February 2023